

Database Workflows: a diagram for success

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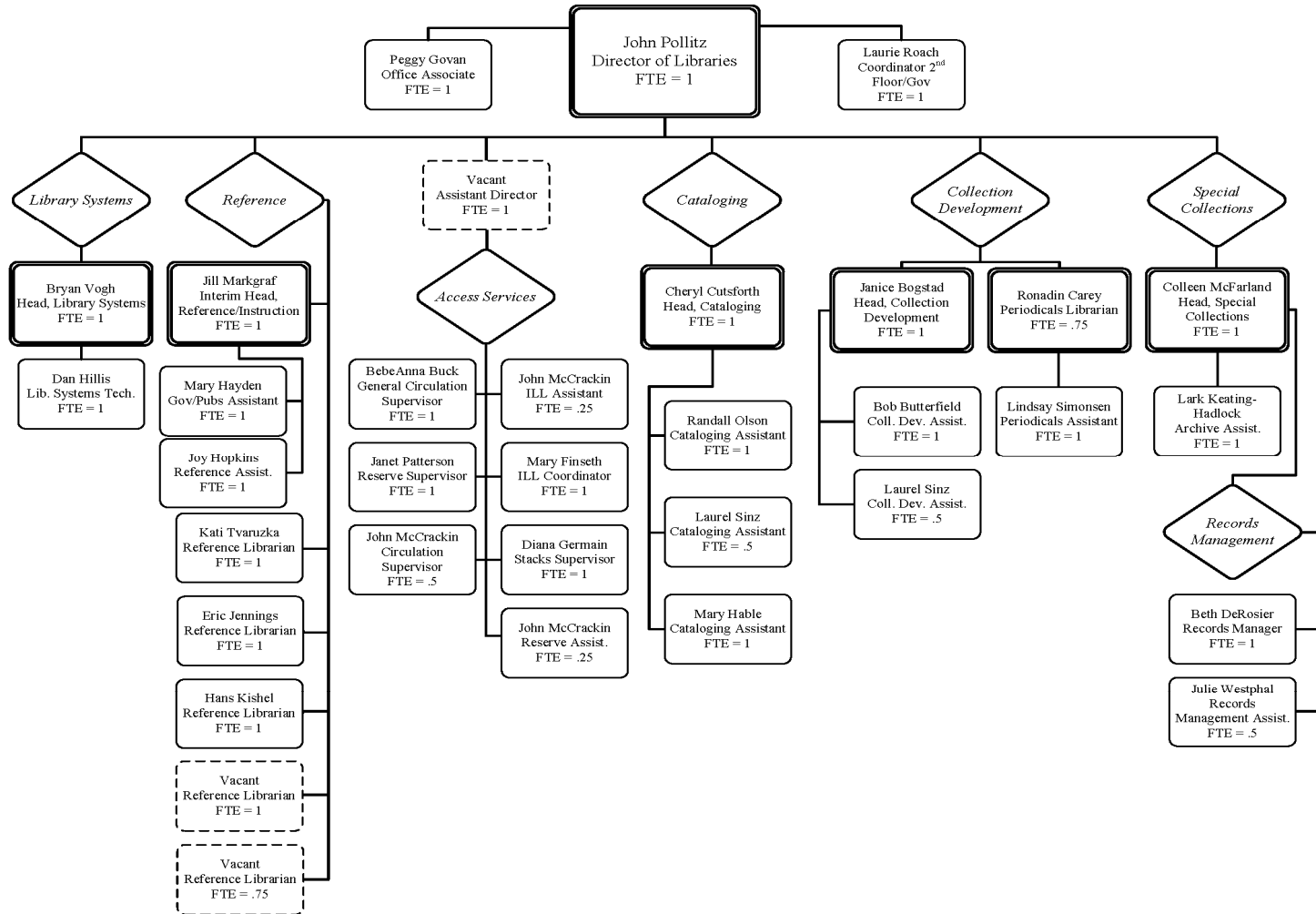
Questions?

- When, Why, How?
- What order do things need to happen?
- Who do you report problems to?

Questions?

- How do you identify the type of problem?
- Does this involve all of us?
Why?
- How long should it take to fix?

Organizational Chart

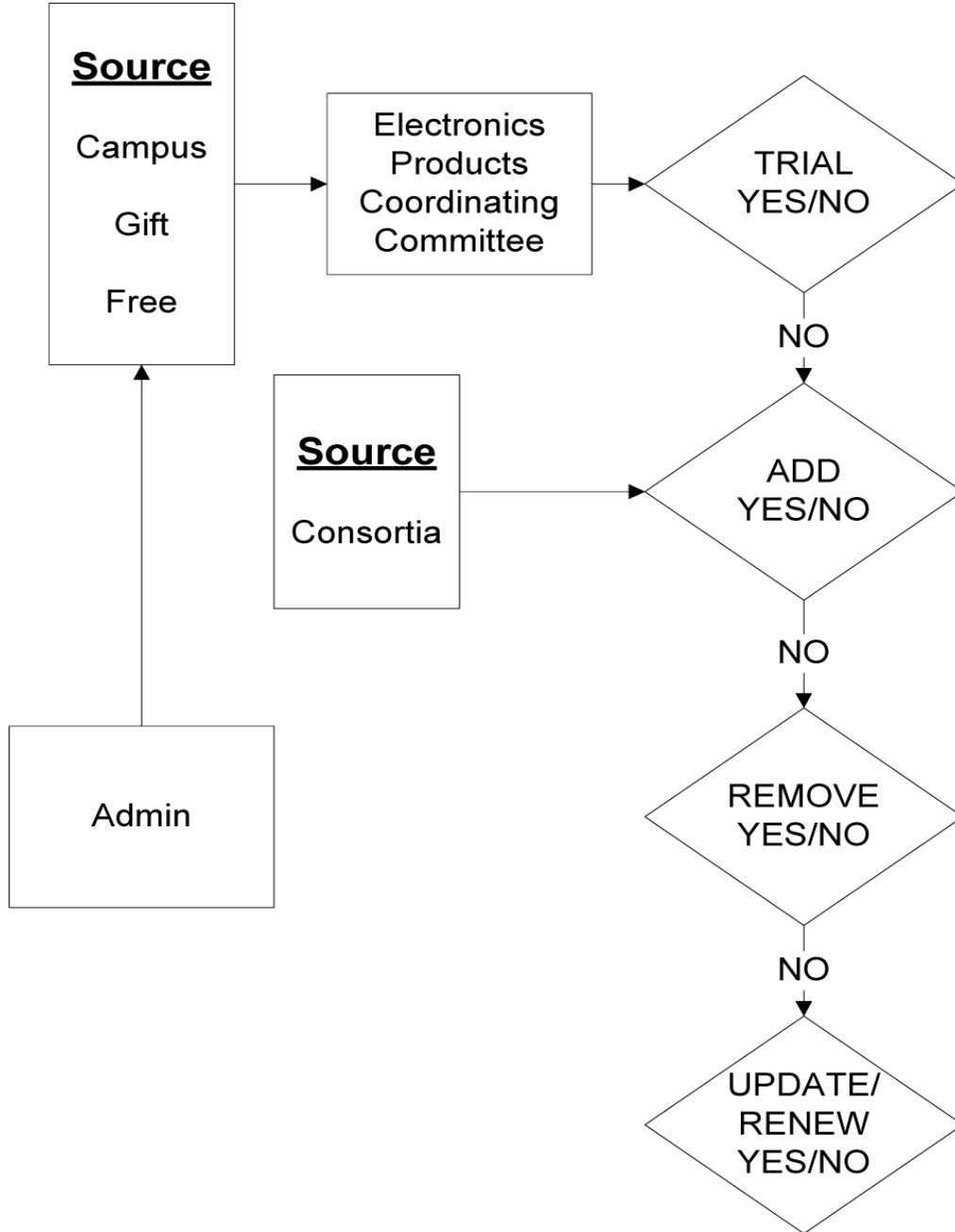


About Us

- Mid sized public academic university library
- 14 Faculty and 19 Staff
- Liaison model with 36 Dept.
- Electronic Products
Coordinating Committee

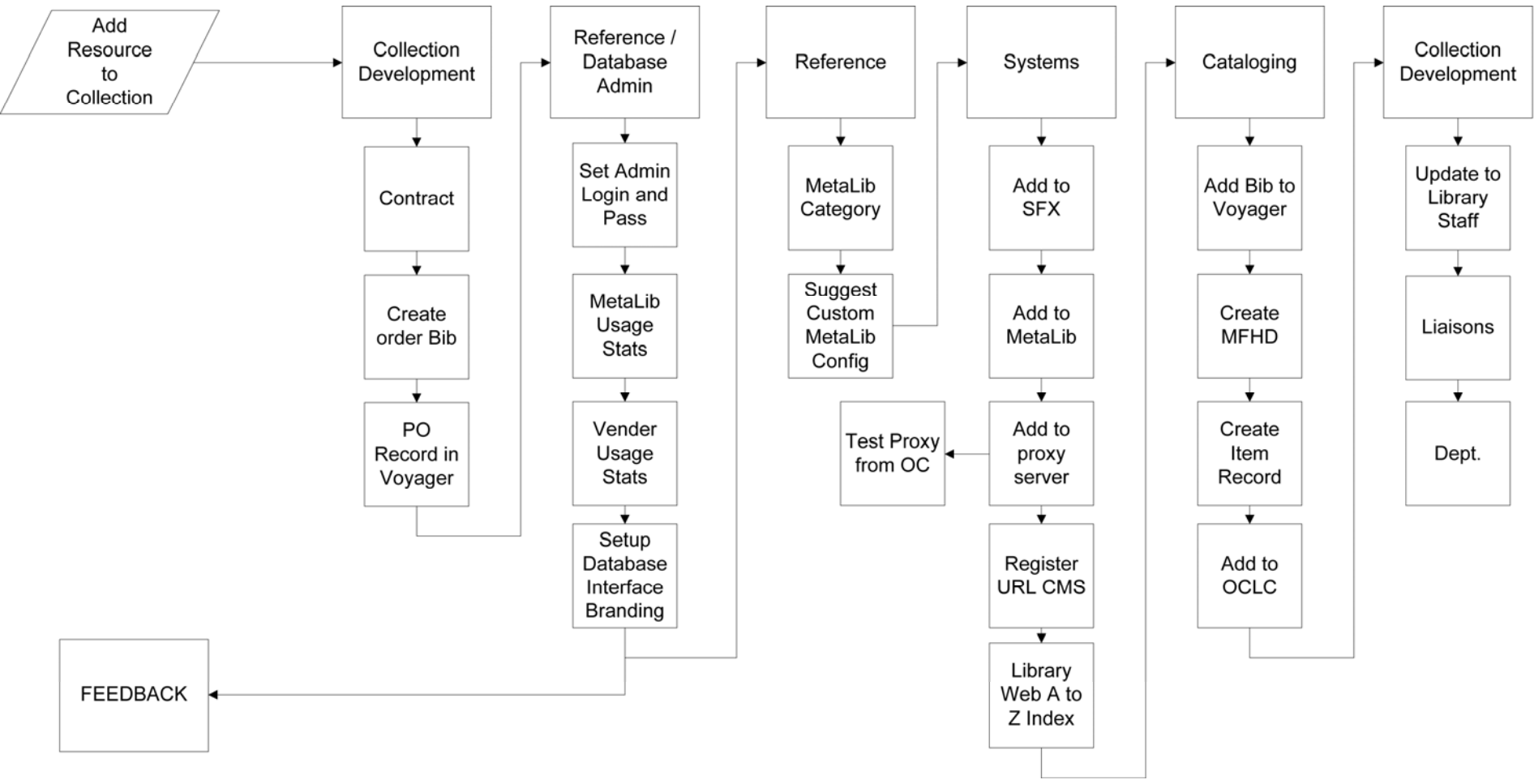
Culture Change

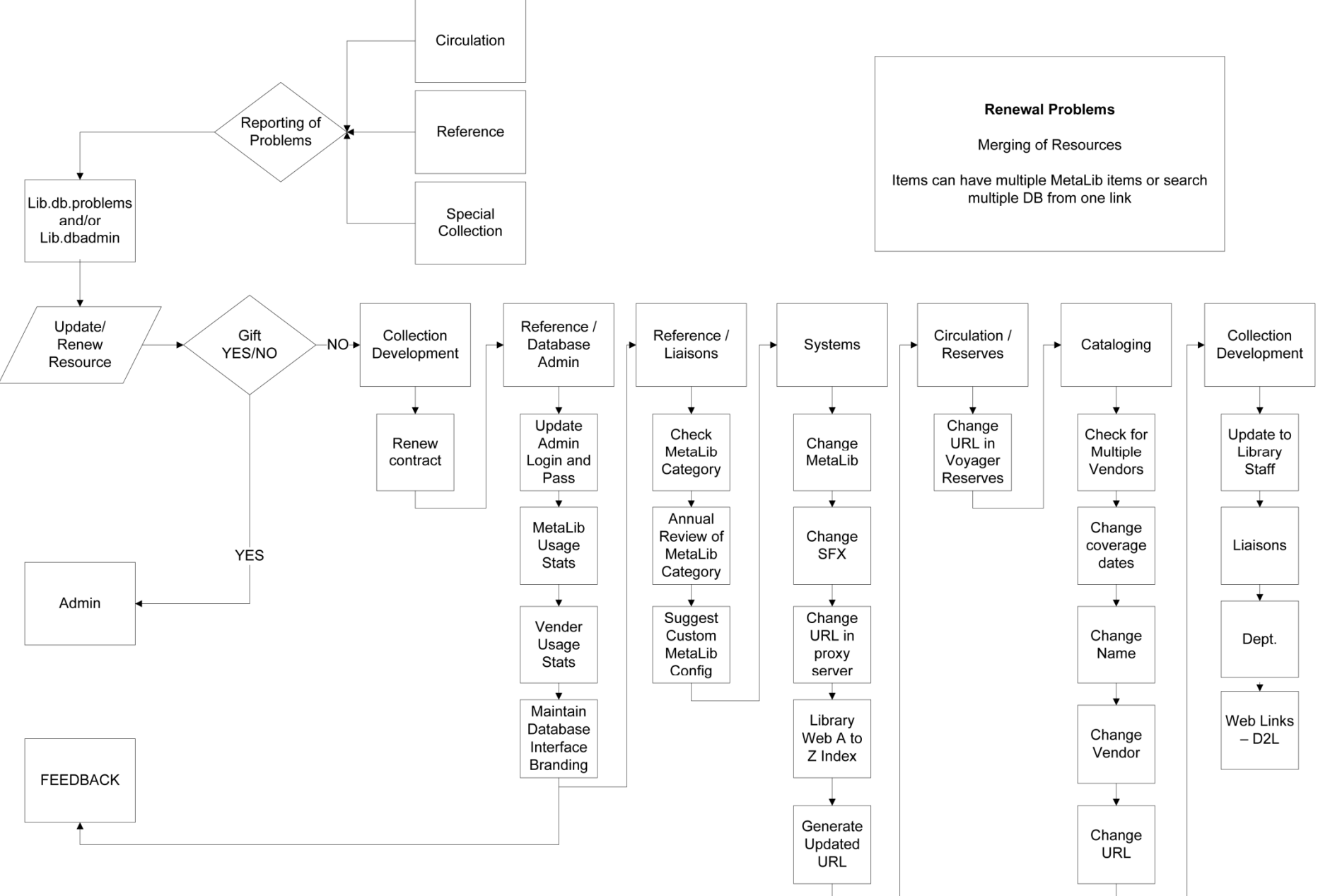
- Retirements
 - Current and in next 5-7 years
- New Staff including Director
 - 3 of 5 Faculty in Reference
 - 3 Faculty positions unfilled



How do we keep things moving?
...Ohhhhh shinny...







Renewal Problems
 Merging of Resources
 Items can have multiple MetaLib items or search multiple DB from one link

Renewal Problems

- Merging of Resources
- Items can have multiple MetaLib items or search multiple databases from one link

How do you split a resource?

- Specific Databases
- Other

Problems Identified

- Statistics
 - Who keeps and how long?
 - Who should have access and why?

Problems Identified

- Training deficits
- Passwords
 - Who should have access and why?

What we learned

- Change is good
- Definition is good
- We all need to participate for success
- Useful for: training needs

What we learned

- Action necessitates communication
- No redundancy
 - Who knows what?
 - What happens when they leave?
 - Who should know?

Outcomes

- Lib.db.problem
 - Cross Departmental list
 - Keeps everyone across the library on the same page

Outcomes

- Lib.db.problem
 - Because we found that some solutions created other problems
 - Moving forward, not necessarily A then B then C

Outcomes

- Lib.dbadmin
 - Cross Departmental list
 - Defines scope of need
 - Passwords, Statistics and Customizations

Outcomes

- Lib.dbadmin
 - Again solutions created problems
- Creation of master database of resources
 - Including PDFs of signed contracts

BP Logix

- Is a web based workflow management engine that enables automation of existing business processes, without requiring users to change the way they work.

BP Logix

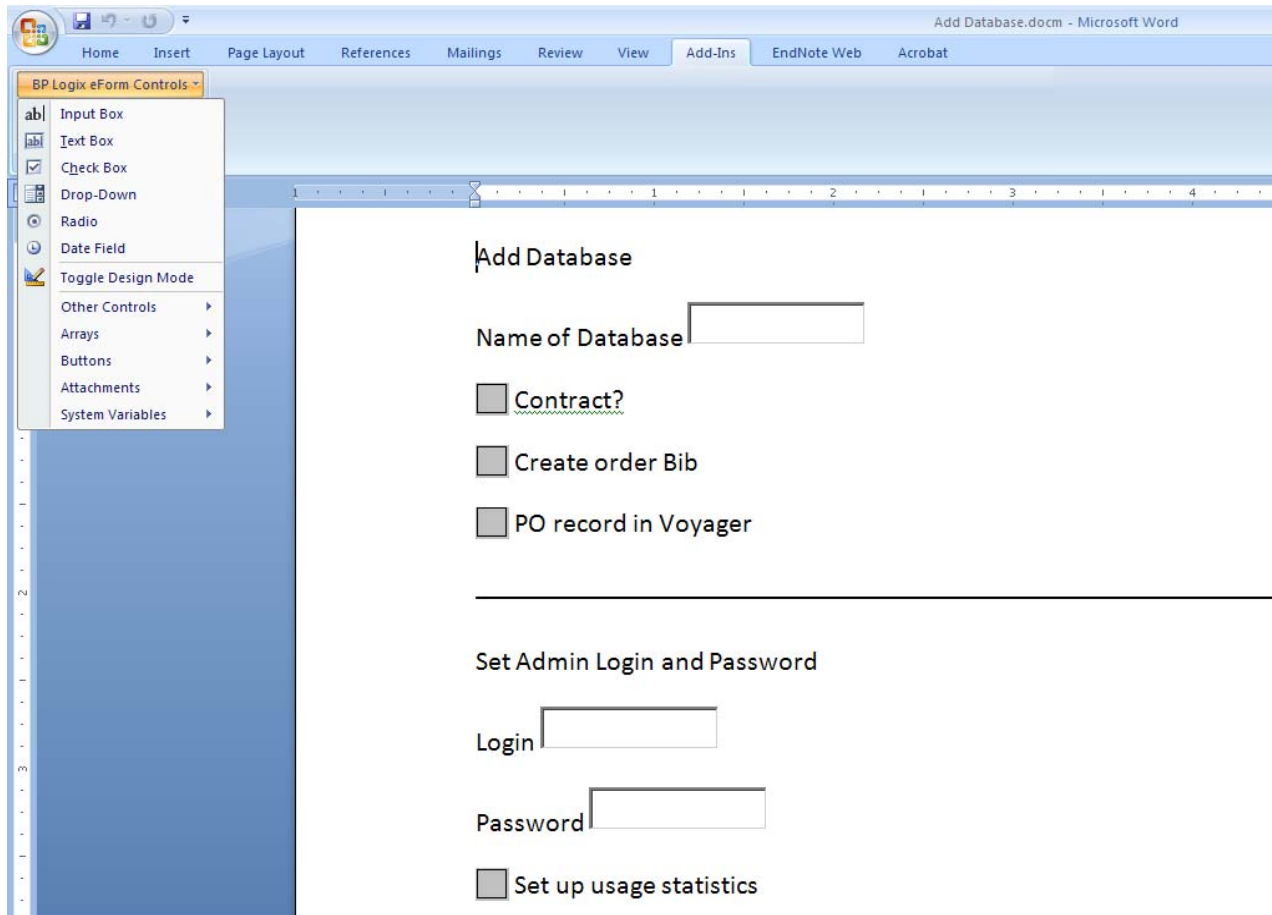
- Why is it important?
- Integrates with Active Directory and MS Outlook

BP Logix

The screenshot displays the BP Logix Workflow Director interface. The top navigation bar includes links for Home Page, Task List, Logout, and Form & Content, along with the user profile 'eform@uwec.edu (fishel, Hans T.)'. The interface is divided into four main sections:

- Task List:** A table with columns for Form, Step Name, Priority, Assigned On, and Due Date. It currently shows 'No records to display.'
- Running Workflows:** A table with columns for Workflow, Started By, Running Step, Users, Assigned On, and Due Date. It also shows 'No records to display.'
- Department Selection:** A prompt asking 'What Department's forms Would You like to Display?' with a dropdown menu currently set to '--Select Dept--'.
- Searching:** A search interface with a 'Name' dropdown and several search options:
 - Locate by Name of Form (or part):** 'View all documents that have your search term in the name.'
 - Locate Form Data:** 'View all records that return any form address, all primary data, any form that has () data set, or any record identifier.'
 - My Submitted Forms:** 'View all forms submitted by current user. Ability to designate date range to display.'

BP Logix in Word



The screenshot shows the Microsoft Word interface with the 'BP Logix eForm Controls' menu open. The menu includes options like Input Box, Text Box, Check Box, Drop-Down, Radio, Date Field, Toggle Design Mode, Other Controls, Arrays, Buttons, Attachments, and System Variables. The main document area displays a form titled 'Add Database' with the following elements:

- Add Database**
- Name of Database
- Contract?
- Create order Bib
- PO record in Voyager

- Set Admin Login and Password**
- Login
- Password
- Set up usage statistics

BP Logix – Web Form

BP Logix eForm - Windows Internet Explorer

McIntyre Library

Add Database

Thursday, September 03, 2009

Name of Database:

URL:

Contract
 Create order Bib
 PO record in Voyager

Set Admin Login and Password: Login
Password

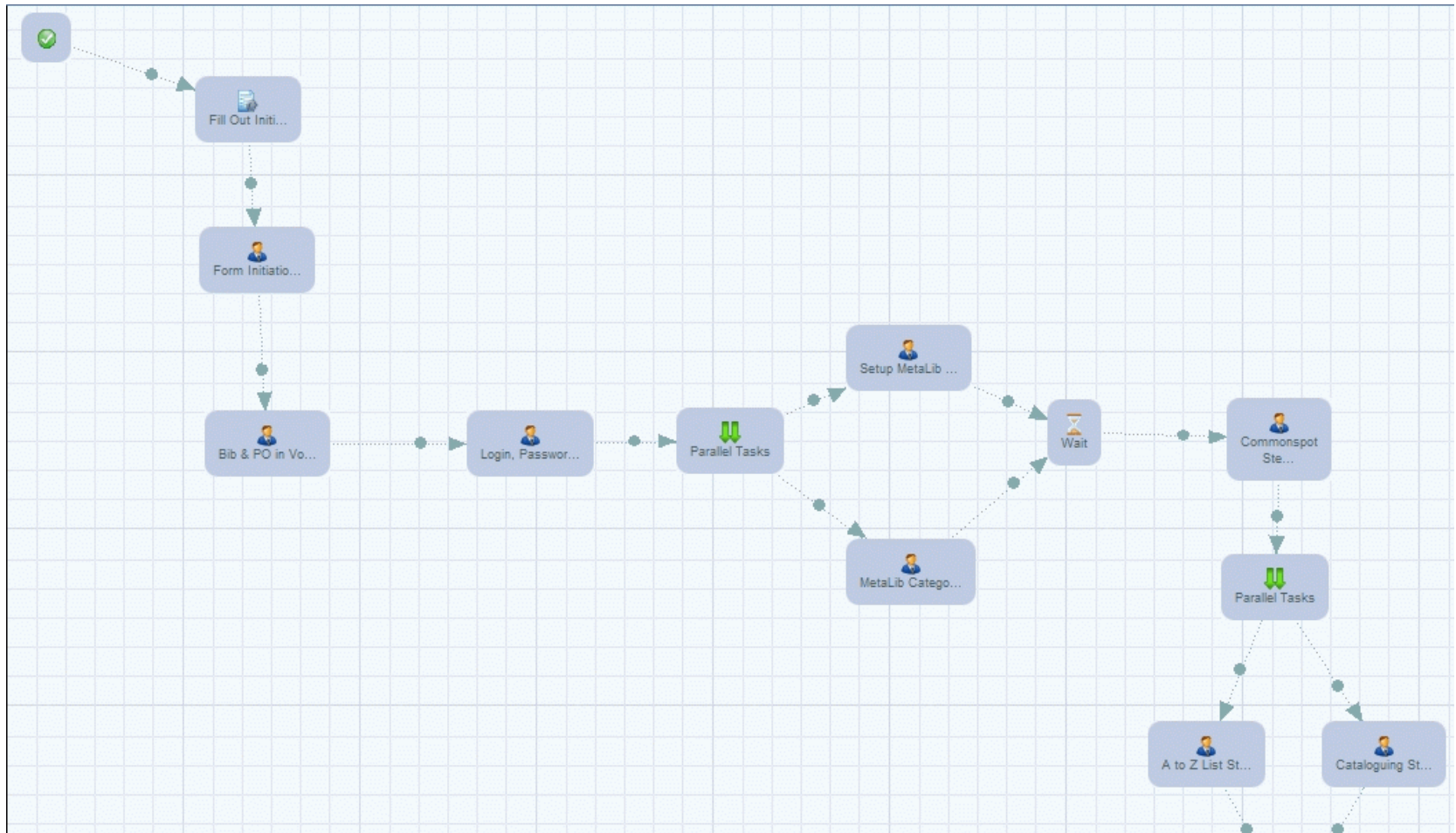
Set up usage statistics
 Set up branding

MetaLib Categories

<input type="checkbox"/> Accounting & Finance	<input type="checkbox"/> American Indian Studies	<input type="checkbox"/> Anthropology	<input type="checkbox"/> Art
<input type="checkbox"/> Biography	<input type="checkbox"/> Biology	<input type="checkbox"/> Business	<input type="checkbox"/> Chemistry
<input type="checkbox"/> Comm & Journ	<input type="checkbox"/> Comm Disorders	<input type="checkbox"/> Computer Sciences	<input type="checkbox"/> Criminal Justice

Send To:

Bp Logix - Workflow



Future

- What else could we map?
- MS Project?
- Who wants to do what going into the future?

Future

- Unanswered questions
- Reinventing to be a ~~20th~~ 21st century library
 - What new roles?
 - What will it take?

Special Thanks

- Mike Skarp
- Beth Kranz
- Daniel Hogan

Contact Information

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UWEC Workflow Diagrams can
be found at
<http://people.uwec.edu/voghbs/>