Acquisitions Goes Institutional

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• 30,000 students
• Materials budget: £2M, £300K
  – Monograph & one-off purchases
• Content & Development (ordering team 2 plus up to 6)
• SUPC/Coutts
• Streamlining /staff budget cuts
Questioning the status quo

- Do we need an acquisitions module?
- Could we use the university’s financial and purchasing systems instead?
- Could we outsource to our suppliers?
- Do we need a library ledger and funds?
- Could we obtain a fund breakdown from Agresso or our suppliers?
Previous workflow

• Subject librarians
  – Forms, e-mails, annotated adverts, reading lists, handwritten notes
• Content & Development staff
  – bib checked and stock checked
  – selected from a range of suppliers
  – created order on Voyager
  – Approved order
  – EDI or sent printed order to supplier
Current workflow

- **Subject librarians**
  - Fill “basket” on “one” supplier’s website

- **Content & Development**
  - Ratify
  - Import MARC records and EOD into Voyager
  - Approve orders
  - EDI orders back to “one” supplier
Proposed workflow

• Subject librarians
  – Log in to the university purchasing system
  – Punch out to the one supplier
  – Fill the “basket”
  – Send the “basket” contents to Agresso

• Content & Development
  – Update Voyager/Alma
  – Check goods received, approve invoice on Agresso
Consequences

• Less stock checking but better quality; onus on subject librarians to check
• Financial controls tighter on Agresso than Voyager
• Faster turn-round time
• Will require smarter feedback from supplier
• C & D less involved in the process as a whole but expected to deal with the problems
• Staff savings in Finance department
Other changes

- PDF invoices ingested by Agresso
- Reduced staffing levels in C & D
- Contract & negotiation team
  - Ensure you get the most from the supplier
  - Dialogue, not just an SLA
- Reviewing the number of item types & locations
- Sourcing even more from the one supplier
- Trying to make less use of the credit card