

**IGeLU annual Assembly 2018**  
**Minutes**  
**Ordinary 13<sup>th</sup> Conference, August 20<sup>th</sup> - 23<sup>th</sup> 2018**

The **20<sup>th</sup> of August 2018 at 9.00**, in the **Clarion Congress Hotel in Prague (Meridian room)**, it has been convened, with regular convocation, **the 2018 IGeLU annual Assembly of Members**. The Assembly has been attended by the following people, in representation of their Institution, as paid-up IGeLU members:

Country	Institution Name	Represented	Represented not voting	Proxy vote	Absents
Australia	Australian Catholic University			1	
Australia	Avondale College				1
Australia	Bond University Library			1	
Australia	Campion College Australia				1
Australia	Catholic Institute of Sydney				1
Australia	CAVAL	1			
Australia	Charles Sturt Univesity				1
Australia	Christian Heritage College				1
Australia	Curtin University Library			1	
Australia	Flinders University Library	1			
Australia	Griffith University				1
Australia	La Trobe University Library				1
Australia	Macquarie University Library	1			
Australia	Monash University Library	1			
Australia	National Library of Australia			1	
Australia	Queensland Health Libraries			1	
Australia	Queensland University of Technology				1
Australia	Reserve Bank of Australia				1
Australia	RMIT University Library	1			
Australia	South Metropolitan Health Service Library				1
Australia	Southern Cross University			1	
Australia	State Library of New South Wales	1			
Australia	State Library of Queensland	1			
Australia	State Library of Victoria			1	
Australia	Swinburne University of Technology				1
Australia	Sydney Institute of Traditional Chinese Medicine				1
Australia	TABOR				1
Australia	The University of Western Australia			1	

Australia	University of Adelaide Library			1	
Australia	University of New England			1	1
Australia	University of New South Wales Library	1			
Australia	University of Queensland	1			
Australia	University of South Australia Library				1
Australia	University of Technology, Sydney			1	
Australia	University of the Sunshine Coast				1
Australia	Western Sydney University				1
Austria	Administrative Bibliothek des Bundes				1
Austria	Austrian Library Network	1			
Austria	Fachhochschule St. Poelten GmbH	1			
Austria	Johannes Kepler University - University Library				1
Austria	Karl-Franzens-Universität UniversitätsbibliothekInformationsdienste Graz	1			
Austria	Medizinische Universitaet Wien, Universitätsbibliothek (Library of the University of Medicine)	1			
Austria	Osterreichische Nationalbibliothek	1			
Austria	Universitaetsbibliothek Innsbruck				1
Austria	Universitätsbibliothek Klagenfur				1
Austria	University Library, University of Applied Arts				1
Austria	Verbund fur Bildung und Kultur / Verbundzentrale Padagogische Hochschule Wien	1			
Austria	Veterinarmedizinische Universitat Wien Finanzabteilung				1
Austria	Vienna University Library	1			
Austria	Vienna University of Technology library				1
Austria	Vorarlberger Landesbibliothek			1	
Austria	Wirtschaftsuniversitaet Wien Universitaetsbibliothek	1			
Belgium	Council of the European Union's Central Library MEMBER	1			
Belgium	European Commission Library	1			
Belgium	European Parliament			1	
Belgium	Ghent University Library	1			
Belgium	KULeuven	1			
Belgium	Université Libre de Bruxelles	1	1		
Belgium	University of Liège Libraries	1			
Brazil	Pontificia Universidade Catolica do Rio Grande do Sul				1
Bulgaria	Sofia University Library "St. Kliment Ohridski"				1
Canada	McGill University	1	1		
Canada	University of British Columbia - Library Systems and Information Technology				1
Canada	University of Guelph, McLaughlin Library	1			
Canada	University of Manitoba				1
Chile	Pontificia Universidad Católica de Chile			1	
Chile	Universidad de los Andes	1			
China	BEIJING NORMAL UNIVERSITY(China Consortium of Ex Libris Products User Group)	1			

China	JULAC	1			
China	Run Run Shaw Library, City University of Hong Kong			1	
China	The Chinese University of Hong Kong			1	
China	Hong Kong Baptist University Library			1	
China	The University of Hong Kong Libraries			1	
China	Pao Yue-kong Library, The Hong Kong Polytechnic University			1	
China	Lingnan University			1	
China	The Education University of Hong Kong			1	
China	The Hong Kong University of Science and Technology Library			1	
China	The Hong Kong Academy for Performing Arts				1
Czech Republic	Brno University of Technology, Central Library of BUT	1			
Czech Republic	Library of the Czech Academy of Sciences	1			
Czech Republic	Moravská zemská knihovna	1			
Czech Republic	National Library of Technology	1			
Czech Republic	University of Economics, Prague	1			
Czech Republic	University of Ostrava	1	1		
Czech Republic	Vedecká knihovna v Olomouci				1
Czech Republic	Zapadoceska University v Plzni - Univerzitni knihovna				1
Denmark	Aalborg Universitetsbibliotek			1	
Denmark	Copenhagen Business School CBS Bibliotek / CBS Library, A3.16	1			
Denmark	Danish Defence Library Center				1
Denmark	Novo Nordisk				1
Denmark	Royal Danish Library	1			
Denmark	Syddansk Universitetsbibliotek			1	
Denmark	Technical Knowledge Center of Denmark			1	
Denmark	University College Copenhagen	1			
Estonia	National Library of Estonia	1			
Finland	Abo Akademi University Library				1
Finland	AMKIT Consortium				1
Finland	FinELib Consortium	1	1		
Finland	Hanken School of Economics				1
Finland	Lahti University of Applied Sciences		1		1
Finland	Linnea2 consortium	1			
Finland	University of Eastern Finland Library				1
Finland	University of the Arts Helsinki				1
Finland	VTT Technical Research Centre of Finland Ltd.				1
France	ACEF (Association des Clients d'Ex Libris France)				1
France	Bibliothèque générale du Collège de France				1
France	Bibliothèque Sainte Barbe				1
France	Bibliothèque Universitaire d'Angers				1

France	BUI Cujas				1
France	Direction des Bibliothèques Universitaires - Sorbonne Nouvelle Paris 3	1			
France	ENS de Lyon - Bibliothèque Diderot				1
France	Mediatheque, du Musee du Quai Branly	1			
France	PSL Université Paris	1			
France	Service commun de la documentation Université Paris V Université Paris Descartes				1
France	Université de Paris I - Service Commun de la Documentation				1
France	Université Paris Est Créteil Val de Marne Agence comptable Comptabilité fournisseur				1
France	Université Paris-Dauphine				1
France	Université Paris-Saclay	1			
France	University of Versailles Saint-Quentin en Yvelines	1			
Germany	Bayerische StaatsBibliothek	1			
Germany	Bibliotheks und Informationssystem der Universität Oldenburg	1			
Germany	Bibliotheksservice-Zentrum Baden-Württemberg (BSZ)	1			
Germany	Campusbibliothek für Informatik und Mathematik				1
Germany	European Central Bank	1	1		
Germany	Fraunhofer Gesellschaft	1			
Germany	Freie Universität Berlin	1			
Germany	Gesellschaft für wissenschaftliche Datenverarbeitung mbH Göttingen - GWDG				1
Germany	Hbz Hochschulbibliothekszentrum des Landes NRW	1			
Germany	Hochschulbibliothek Mittweida				1
Germany	Hochschule für Technik und Wirtschaft Dresden Bibliothek	1	1		
Germany	Hochschule für Technik, Wirtschaft und Kultur Leipzig				1
Germany	KIT Library	1			
Germany	Kooperativer Bibliotheksverbund Berlin-Brandenburg (KOBV) c/o Konrad-Zuse-Zentrum	1			
Germany	Max Planck Digital Library			1	
Germany	Saxon State and University Library Dresden (SLUB)			1	
Germany	Technische Informationsbibliothek				1
Germany	Technische Universität Berlin, Universitätsbibliothek			1	
Germany	Universität Duisburg-Essen			1	
Germany	Universitätsbibliothek der Fern Universität in Hagen				1
Germany	Universität der Künste Berlin, Universitätsbibliothek			1	
Germany	Universitäts- und Landesbibliothek Düsseldorf			1	
Germany	Universitätsbibliothek der Humboldt-Universität zu Berlin	1			
Germany	Universitätsbibliothek Mannheim	1			
Germany	Universitätsbibliothek Wuppertal				1
Germany	Universitätsbibliothek Paderborn			1	
Germany	University Library Trier			1	
Germany	University of Bonn / Bonn University Library				1
Hungary	EOTVOS LORAND UNIVERSITY				

Hungary	Library and Information Centre, Hungarian Academy of Sciences	1			
Hungary	Library of the Hungarian Parliament, Orszaggyules Hivatala	1	1		
Iceland	Consortium of Icelandic Libraries / Landskerfi bókasafna hf.	1	1		
Ireland	Glucksman Library, University of Limerick				1
Ireland	James Hardiman Library, National University of Ireland, Galway				1
Ireland	Nui Maynooth - National University of Ireland, Maynooth				1
Ireland	Royal College of Surgeons in Ireland (RCSI)				1
Israel	Aranne Library , Ben Gurion University of the Negev	1			
Israel	Bar Ilan University	1			
Israel	Hebrew University of Jerusalem - Library Authority			1	
Israel	National Library of Israel	1			
Israel	Open University of Israel			1	
Israel	Tel Aviv University Libraries - Sourasky Central Library	1			
Israel	The College of Management, Academic Studies				1
Israel	The Technion, Israel Institute of Technology, Elyachar Central Library	1			
Israel	University of Haifa Library	1			
Israel	Weizmann Institute of Science	1			
Italy	Biblioteca del Senato della Repubblica Giovanni Spadolini			1	
Italy	Biblioteca della Camera dei Deputati			1	
Italy	Biblioteca Provinciale Italiana "Claudia Augusta"			1	
Italy	Free University of Bozen - Bolzano, University Library	1			
Italy	ITALE - Associazione Italiana Utenti ExLibris	1			
Italy	Politecnico di Torino			1	
Italy	Scuola Normale Superiore, Biblioteca	1			
Italy	Università degli Studi dell'Insubria - Siba	1			
Italy	Università degli Studi di Firenze - Coordinamento Centrale Biblioteche			1	
Italy	Università degli Studi di Messina - Servizio Bibliotecario di Ateneo				1
Italy	Università degli Studi di Milano Bicocca - Biblioteca di Ateneo				
Italy	Università degli Studi di Napoli Federico II				1
Italy	Università degli Studi di Parma			1	
Italy	Università degli Studi di Perugia			1	
Italy	Università degli Studi di Siena	1			
Italy	Università degli Studi di Torino Direzione Sistemi informativi /SBA				1
Italy	Università degli Studi di Verona - Biblioteca Frinzi	1			
Italy	Università della Calabria				1
Italy	Università di Camerino			1	
Italy	Università di Padova - CAB Centro di Ateneo per le Biblioteche			1	
Italy	Università di Sassari			1	
Italy	Università Luav di Venezia - SBD			1	
Italy	Università Roma Tre				1

Italy	Università degli Studi di Genova, C.S.I.T.A.			1	
Italy	Università degli Studi di Milano Bicocca-Biblioteca di Ateneo			1	
Italy	Università degli Studi di Udine - SBAS				1
Italy	Università di Bergamo	1			
Japan	Keio University Media Center	1			
Japan	National Diet Library				1
Japan	Waseda University Library	1			
Latvia	Culture Information Systems Centre			1	
Latvia	National Library of Latvia	1			
Liechtenstein	Liechtenstein Landesbibliothek				1
Lithuania	Kaunas University of Technology	1			
Luxembourg	Bibliothèque Nationale Luxembourg	1			
Luxembourg	Max Planck Institute	1	1		
Netherlands	Library of the Universiteit van Amsterdam	1			
Netherlands	University Library Leiden	1			
Netherlands	Utrecht University Library	1			
New Zealand	Lincoln University, Library				1
New Zealand	National Library of New Zealand	1			
New Zealand	The University of Auckland Library			1	
New Zealand	University of Otago	1			
New Zealand	University of Waikato Library			1	
New Zealand	Victoria University of Wellington Library			1	
Norway	BIBSYS	1			
Norway	Nynorsk kultursentrum - Ivar Aasen-tunet			1	
Norway	Arkitektur-og designhøgskolen i Oslo			1	
Norway	Akershus Universitetssykehus HF			1	
Norway	Atlantis medisinske Høgskole			1	
Norway	Handelshøgskolen BI			1	
Norway	Bergen ressurscenter for internasjonal utvikling			1	
Norway	Statped			1	
Norway	Vestreviken HF - Sykehuset Asker og Bærum og Sykehuset Buskerud			1	
Norway	Departementenes servicesenter (DSS)			1	
Norway	VID vitenskapelig høgskole			1	
Norway	Høgskolen Diakonova			1	
Norway	Diakonhjemmets sykehus			1	
Norway	Dronning Mauds Minne Høgskole			1	
Norway	Erfaringskompetanse innen psykisk helse			1	
Norway	Forsvarets forskningsinstitutt			1	
Norway	Forsvarets høgskole			1	
Norway	Fiskeridirektoratet			1	
Norway	Norsk Folkemuseum			1	
Norway	Helse Fonna HF - Haugesund sjukehus			1	
Norway	Anno Museum			1	

Norway	HL Senteret			1	
Norway	Høgskulen på Vestlandet			1	
Norway	Høgskolen i Innlandet			1	
Norway	Høgskolen i Molde			1	
Norway	Høgskolen i Østfold			1	
Norway	Høgskolen Sørøst-Norge			1	
Norway	Høgskulen i Volda			1	
Norway	Institutt for energiteknikk			1	
Norway	Bane NOR SF			1	
Norway	Kunsthøgskolen i Oslo			1	
Norway	KRUS (Kriminalomsorgens høgskole og utdanningscenter)			1	
Norway	Konkurransetilsynet			1	
Norway	Lovisenberg diakonale høgskole			1	
Norway	Maihaugen			1	
Norway	Det teologiske Menighetsfakultet			1	
Norway	Høgskolen Kristiania			1	
Norway	Mangfolds- og migrasjonsbiblioteket			1	
Norway	Helse Møre og Romsdal HF - Molde sjukehus			1	
Norway	Nasjonalbiblioteket			1	
Norway	Norges Bank			1	
Norway	Norges forskningsråd			1	
Norway	Norges Handelshøgskole			1	
Norway	NIFU STEP			1	
Norway	Norges idrettshøgskole			1	
Norway	Norsk institutt for luftforskning - NILU			1	
Norway	NINA			1	
Norway	Norsk institutt for bioøkonomi - NIBIO			1	
Norway	Norsk institutt for vannforskning NIVA			1	
Norway	NLA Høgskolene			1	
Norway	Norges miljø- og biovitenskapelige universitet			1	
Norway	Norges musikkhøgskole			1	
Norway	Det Norske Nobelinstituttet			1	
Norway	Nofima AS			1	
Norway	Norsk Oljemuseum			1	
Norway	Norsk Polarinstitutt			1	
Norway	Norges teknisk-naturvitenskapelig universitet			1	
Norway	Sykehuset Østfold HF			1	
Norway	Norwegian Police University College			1	
Norway	Regionsenteret for barn og unges psykiske helse, Helseregion Øst og Sør			1	
Norway	Riksantikvaren			1	
Norway	Samisk høgskole			1	
Norway	Sametingets bibliotek			1	
Norway	SINTEF			1	

Norway	Folkehelseinstituttet (Fellesbiblioteket for helseforvaltningen)			1	
Norway	Statistisk sentralbyrå			1	
Norway	Sørlandet Sykehus HF			1	
Norway	Museum Stavanger AS			1	
Norway	Stortinget			1	
Norway	Norsk Teknisk Museum			1	
Norway	Sykehuset Telemark HF			1	
Norway	Universitetet i Agder			1	
Norway	Universitetet i Bergen			1	
Norway	Nord Universitet			1	
Norway	Universitetet i Stavanger			1	
Norway	UiT - Norges arktiske universitet			1	
Norway	Universitetet i Oslo			1	
Norway	Vegdirektoratet			1	
Norway	OsloMet - Oslo Metropolitan University Library	1			
Norway	Statoil ASA				1
Norway	University Centre in Svalbard - UNIS Library (BIBSYS)	1	1		
Poland	Biblioteka SejmowaKancelaria Sejmu				1
Poland	Central Institute for Labour Protection - National Research Institute				1
Poland	Central Statistical Library	1			
Poland	National Library of Poland	1			
Poland	Warsaw University of Technology Main Library	1			
Poland	Wroclaw University of Science and Technology Center for Scientific and Technical Information	1			
Portugal	EDP - Energias de Portugal				1
Portugal	University of Porto	1			
Russia	The National Library of Russia	1			
Saudi Arabia	PQ966KAUST-KING ABDULLAH UNIVERSITY od Sciences and Technology	1	1		
Singapore	Ngee Ann Polytechnic				1
Singapore	Singapore Management University	1			
Singapore	Temasek Polytechnic Library				1
South Africa	Stellenbosch University	1			
South Africa	University of Cape Town				1
South Africa	University of the Western Cape				1
Spain	Banco de Espana				1
Spain	Consejo Superior de Investigaciones Cientificas URICI			1	
Spain	Expania, Asociacion de Usuarios de Ex Libris en Espana	1			
Spain	Universidad Politecnica de Valencia - Library & Cintific Documentation Office				1
Sweden	Anna Lindh Library	1			
Sweden	Gothenburg University Library			1	
Sweden	Government Offices of Sweden, Office for Administrative Affairs, Library			1	
Sweden	Jonkoping University Library	1			



Sweden	Karolinska Institutet, University Library	1			
Sweden	KTHB	1			
Sweden	Library of the Swedish Parliament			1	
Sweden	Linnaeus University Library	1			
Sweden	Malardalen University Library	1			
Sweden	Malmo University Library			1	
Sweden	Mid Sweden University Library				1
Sweden	Nordic Africa Institute (Nordiska Afrikainstitutet)			1	
Sweden	Orebro University Library-GSLG	1			
Sweden	SLU University Library	1			
Sweden	Sodertorns University Library	1			
Sweden	Stockholm School of Economics Library	1			
Sweden	Stockholm University Library			1	
Sweden	Svenska Filminstitutet	1	1		
Sweden	Swedish Defence Material Administration: Library	1			
Sweden	Swedish National Road and Transport Research Institute				1
Sweden	UMEA University Library	1			
Sweden	University of Boras	1			
Sweden	Uppsala University Library			1	
Sweden	Vitterhetsakademiens bibliotek				1
Switzerland	Aargauer Kantonsbibliothek Department Bildung, Kultur und Sport Zentrale Rechnungsstelle	1			
Switzerland	Bibliothek am Guisanplats				1
Switzerland	Bibliothèque cantonale et universitaire – Lausanne	1			
Switzerland	ETH-Zurich, Bibliothek	1			
Switzerland	Hauptbibliothek Universitaet Zuerich				1
Switzerland	IDS Informationsverbund Deutschschweiz			1	
Switzerland	International Labour Organization	1	1		
Switzerland	Novartis Pharma AG				1
Switzerland	RERO - Library Network of Western Switzerland				1
Switzerland	Servizio bibliotecario universitario, Università della Svizzera italiana				1
Switzerland	Swiss National Library				1
Switzerland	United Nations Office at Geneva, Library	1			
Switzerland	Universitätsbibliothek Bern	1			
Switzerland	University Library Basel			1	
Switzerland	University of St. Gallen, Library				1
Switzerland	Zentral und Hochschulbibliothek Luzern	1			
Switzerland	Zentralbibliothek Zurich	1			
Taiwan	National Taiwan Library				1
United Kingdom	Abertay University				1
United Kingdom	Anglia Riskin University				1
United Kingdom	Bangor University				1
United Kingdom	British Library	1			

Kingdom					
United Kingdom	Cardiff Metropolitan University				1
United Kingdom	Cardiff University				1
United Kingdom	Coventry University	1			
United Kingdom	Durham University				1
United Kingdom	Edinburgh Napier University	1	1		
United Kingdom	Falmouth Exeter Plus				1
United Kingdom	Goldsmiths, University of London (The Library)				1
United Kingdom	Heriot-Watt University				1
United Kingdom	Imperial College London	1	1		
United Kingdom	King's College London				1
United Kingdom	Kingston University				1
United Kingdom	Lancaster University	1			
United Kingdom	Liverpool John Moores University				1
United Kingdom	London School of Economics and Political Science Library				1
United Kingdom	Loughborough University - Library				1
United Kingdom	Manchester Metropolitan University Library	1			
United Kingdom	National Library of Scotland				1
United Kingdom	National Library of Wales	1			
United Kingdom	Newcastle University Library	1			
United Kingdom	Nottingham Trent University, Boots Library				1
United Kingdom	Queen Mary, University of London				1
United Kingdom	Royal Holloway Library, University of London				1
United Kingdom	Scottish Health Libraries				1
United Kingdom	Sheffield Hallam University				1
United Kingdom	Solent University				1
United Kingdom	Swansea University				1
United Kingdom	The Courtauld Institute of Art			1	
United Kingdom	The London Library				1
United Kingdom	The Open University	1			
United Kingdom	The University of Manchester	1			
United Kingdom	UCL University College London Library Services			1	
United Kingdom	University of Aberdeen			1	
United Kingdom	University of Birmingham				1

United Kingdom	University of Cambridge	1			
United Kingdom	University of Central Lancashirc				1
United Kingdom	University of East Anglia, Library				1
United Kingdom	University of Edinburgh	1			
United Kingdom	University of Huddersfield				1
United Kingdom	University of Law				1
United Kingdom	University of Leeds	1			
United Kingdom	University of Leicester			1	
United Kingdom	University of Northampton				1
United Kingdom	University of Northumbria at Newcastle				1
United Kingdom	University of Nottingham	1	1		
United Kingdom	University of Oxford, Bodleian Library BDLSS Admin	1			
United Kingdom	University of Plymouth				1
United Kingdom	University of Reading	1			
United Kingdom	University of Salford	1			
United Kingdom	University of Sheffield	1			
United Kingdom	University of Surrey	1			
United Kingdom	University of Sussex			1	
United Kingdom	University of the West England				1
United Kingdom	University of Wales Trinity Saint David				1
United Kingdom	University of Westminster				1
United Kingdom	University of Wolverhampton				1
United Kingdom	University of York, J.B. Morrell Library	1			
USA	Adelphi University	1			
USA	American School of Classical studies at Athens				1
USA	Boston College - O'Neill Library				1
USA	California State University, Fullerton	1			
USA	Carnegie Mellon University				1
USA	Colorado School of Mines				1
USA	Emory University	1			
USA	Getty Research Institute	1			
USA	GIL Consortium, University Sistem of Geogia				1
USA	Memorial Sloan Kettering Cancer Center				1
USA	Michiana Academic Library Consortium (MALC)	1			
USA	MIT Massachusetts Institute of Technology			1	
USA	New York University				1
USA	Northwestern University	1			

USA	ODIN				1
USA	The University of Alabama at Birmingham/Mervyn H. Sterne Library	1			
USA	The University of Central Oklahoma, Chambers Library			1	
USA	University of Iowa	1			
USA	University of Minnesota Libraries	1			
USA	University of Oklahoma				1
USA	University of Southern California Libraries				1
USA	University System of Maryland & Affiliated Institutions			1	
USA	Yale University	1			
TOTAL		150	17	147	138

*Chairperson:* Theo Engelman

*Secretary:* Guido Badalamenti

The chair - considering that in 2017-8 there are 434 payed up Institutions and consequently the normal quorum is set to 145 Institutions participating at the Assembly and the qualified quorum for amending the Statute is set to 289 Institutions - ascertains the validity of the Assembly, with the attendance of 150 participant Institutions and 147 Institutions represented by proxy voting, with a total of 297 Institutions, opens the discussion about the following item:

#### **Election of the new IGeLU Chair**

The Chair Theo Engelman reminds the Assembly that according to the Statute (art. VIII,7) the IGeLU Chair shall be elected among the candidates present at the annual Meeting, by the Assembly of Members for a three year term. According with the Statute (art. VII,5,c) in the years when the election of a new Chair takes place, the election of new members of the Steering Committee can take place only after the election of a new Chair is completed and the result announced.

In accordance with the call for candidates for the IGeLU Chair, that has been sent in the due time to the list server, the Chair Theo Engelman announces that he has been presented the candidacy of:

- DAVE ALLEN – State Library of Queensland, Australia

and the Chair invites the candidate to present his candidacy to the Assembly.

After the presentation of the candidacy by Dave Allen, the Chair announces that the voting procedure will continue during all the day and until Tuesday 21<sup>st</sup> August at 10.00 a.m..

Being nothing else to discuss the Assembly concludes its work at 11:00 a.m. and it is adjourned until Tuesday 21<sup>st</sup> August at 11.30 a.m..

**The 21<sup>st</sup> of August at 11.30 a.m.** in the Clarion Congress Hotel in Prague (Meridian room), is convened the second part of the IGeLU Assembly, the Chair Theo Engelman, ascertains the validity of the Assembly, opens the discussion about the following item:

- 1) Results of the election of the new Chair
- 2) Approval of the final budget 2017;

- 3) Approval of the draft budget 2018 (as of June 2018);
- 4) Approval of the draft budget 2018 (by the end of the Year);
- 5) Approval of the draft budget 2019;
- 6) Amendments to the Statute;
- 7) Presentation of candidates for the new Steering Committee
- 8) Appointment of ex officio members of the Steering Committee
- 9) Election of new Members of the Steering Committee
- 10) Approval of the Statute amendments;
- 11) Other issues.

## **1.- RESULTS OF THE ELECTION OF THE NEW CHAIR**

The 21<sup>st</sup> of August at 11.30 a.m. at the end of the voting procedures, the Chair Theo Engelman announces the results of the voting procedure for the new Chair.

Considering the quorum is set to 145 Institutions participating at the Assembly and, on the basis of these results, 154 Institutions voted and all of them expressed their vote for Dave Allen, the Chair declares the election of the candidate: **DAVE ALLEN – State Library of Queensland, Australia**, as new IGeLU Chair for a three Year term: 2018-2021.

## 2.- APPROVAL OF THE FINAL BUDGET 2017

The Chair submits to the Assembly the final budget 2017 that has been published before the Assembly on the web page of the Association in an extensive version: <https://igelu.org/about/organisation/budget>.

IGeLU FINAL BUDGET 2017 - concise version						
	Budget 2017 approved by the Assembly of Members in Trondheim 5.09.2016			Budget to 31.12.2017		
	Fee	Nu.	Total	Fee	Nu.	Total
<b>INCOMES</b>						
<b>Fixed incomes</b>						
Membership fee 2017	€ 250,00	300	€ 75.000,00	€ 250,00	303	€ 75.750,00
Membership Consortium fee 2017 - 47BIB				€ 14.400,00	1	€ 14.400,00
Ex Libris support for IGeLU 2017	€ 60.000,00	1	€ 60.000,00			
PROQUEST sponsorship of the annual conference	€ 5.000,00	1	€ 5.000,00			
<b>Total fixed incomes</b>			<b>€ 140.000,00</b>			<b>€ 90.150,00</b>
<b>Variable income</b>						
Balance brought forward	€ 95.450,00	1	€ 95.450,00	€ 23.183,01	1	€ 23.183,01
Membership fee 2016 paid in 2017				€ 250,00	42	€ 10.500,00
Membership fee (surplus)				€ 27,00	1	€ 27,00
Double payment 44LJMU fee 2017 (refunded in 2018)				€ 250,00	1	€ 250,00
EBSCO sponsorship of the annual conference 2016				€ 5.000,00	1	€ 5.000,00
Ex Libris support for IGeLU 2016				€ 59.975,00	1	€ 59.975,00
PREMIUM sponsorship of the annual conference 2017				€ 5.000,00	3	€ 15.000,00
<b>Total varying incomes</b>			<b>€ 95.450,00</b>			<b>€ 113.935,01</b>
<b>Total incomes</b>			<b>€ 235.450,00</b>			<b>€ 204.085,01</b>
<b>EXPENSES</b>						
<b>Fixed expenses</b>						
Secretariat 2017	€ 14.700,00	1	€ 14.700,00	€ 14.640,00	1	€ 14.640,00
Administratation reingenering	€ 6.000,00	1	€ 6.000,00			
Web hosting 2017 (Berlin)	€ 3.600,00	1	€ 3.600,00	€ 3.570,00	1	€ 3.570,00
Petty cash	€ 200,00	1	€ 200,00			
Registration of IGeLU domains	€ 40,00	1	€ 40,00			
Generals bank + POS expenses	€ 2.500,00	1	€ 2.500,00	€ 2.724,23	1	€ 2.724,23
Reimb. SC meetings beginning of 2017 - St.Petersburg	€ 1.500,00	10	€ 15.000,00	€ 8.282,22	1	€ 8.282,22
Reimb. PWG meetings 2017	€ 5.000,00	11	€ 55.000,00	€ 3.654,52	1	€ 3.654,52
Reimb. SC IGeLU annual Conference 2017 St. Petersburg	€ 1.800,00	10	€ 18.000,00	€ 14.360,83	1	€ 14.360,83
Reimb. PWG Coordinators Conference 2017	€ 1.500,00	11	€ 16.500,00	€ 8.407,50	1	€ 8.407,50
IGeLU reg. fee for SC, PWG, Deputy PWG coord.	€ 150,00	25	€ 3.750,00			
Reimb. ELUNA/IGeLU PWGs meeting - Schaumburg	€ 6.000,00	1	€ 6.000,00	€ 7.216,75	1	€ 7.216,75
Conference sponsorships 2017	€ 70.000,00	1	€ 70.000,00	€ 69.793,08	1	€ 69.793,08
Liability policy Lloyds Assigeco	€ 2.200,00	1	€ 2.200,00	€ 1.800,00	1	€ 1.800,00
Conference calls	€ 200,00	22	€ 4.400,00	€ 5.079,60	1	€ 5.079,60
<b>Total fixed expenses</b>			<b>€ 217.890,00</b>			<b>€ 139.528,73</b>
<b>Varying expenses</b>						
Conference sponsorships 2016 in Trondheim (final balance)				€ 2.418,78	1	€ 2.418,78
Reimb. IGeLU annual meeting in Norway - Trondheim Sept. 2016				€ 773,99	1	€ 773,99
Membership fee (decrease)	€ 200,00	1	€ 200,00	€ 70,78	1	€ 70,78
Any other expenses	€ 9.000,00	1	€ 9.000,00			
Reimb. Keynoters at the Annual meeting 2017	€ 4.000,00	2	€ 8.000,00	€ 1.600,06	1	€ 1.600,06
<b>Total variable expenses</b>			<b>€ 17.200,00</b>			<b>€ 4.863,61</b>
<b>Total Expenses</b>			<b>€ 235.090,00</b>			<b>€ 144.392,34</b>
<b>GRAND TOTAL</b>			<b>€ 360,00</b>			<b>€ 59.692,67</b>
<i>Expected balance by the end of the year</i>						

The Assembly approves the 2017 final budget presented by the Chair Theo Engelman.

### 3.- APPROVAL OF THE DRAFT BUDGET 2018 (as of June 2018).

The Chair submits to the Assembly the budget 2018 as of June 2018, that has been published before the Assembly on the web page of the Association in an extensive version <https://igelu.org/about/organisation/budget>.

IGeLU draft BUDGET 2018 (updated to 30.06.2018) - concise version						
	Budget 2018 approved by the Assembly of Members in S. Pietroburgo 09.2017			Draft Budget to 30.06.2018		
	Fee	Nu.	Total	Fee	Nu.	Total
<b>INCOMES</b>						
<b>Fixed incomes</b>						
Institution Membership fee 2018	€ 250,00	300	€ 75.000,00	€ 250,00	252	€ 63.000,00
Consortium Membership fee - 852JULAC				€ 1.800,00	1	€ 1.800,00
Ex Libris support for IGeLU 2018	€ 60.000,00	1	€ 60.000,00			
Proquest sponsorship of the annual conference 2018	€ 5.000,00	1	€ 5.000,00			
<b>Total fixed incomes</b>			<b>€ 140.000,00</b>			<b>€ 64.800,00</b>
<b>Variable income</b>						
Balance brought forward	€ 100.375,49	1	€ 100.375,49	€ 59.692,67	1	€ 59.692,67
Membership from previous Years paid in 2018				€ 250,00	18	€ 4.500,00
Membership fee 2018 (surplus)				€ 20,00	1	€ 20,00
ExLibris support for IGeLU 2017 + Proquest sponsorship				€ 65.000,00	1	€ 65.000,00
<b>Total varying incomes</b>			<b>€ 100.375,49</b>			<b>€ 129.212,67</b>
<b>Total incomes</b>			<b>€ 240.375,49</b>			<b>€ 194.012,67</b>
<b>EXPENSES</b>						
<b>Fixed expenses</b>						
Secretariat 2018 (Siena)	€ 14.700,00	1	€ 14.700,00	€ 14.640,00	1	€ 14.640,00
Web hosting 2018 (Berlin)	€ 3.600,00	1	€ 3.600,00			
Petty cash	€ 200,00	1	€ 200,00			
Registration of IGeLU domains	€ 40,00	1	€ 40,00	€ 65,07	1	€ 65,07
Generals bank + POS expenses	€ 2.500,00	1	€ 2.500,00	€ 1.639,22	1	€ 1.639,22
Reimb. SC meetings beginning of 2018 - Prague, Feb.	€ 1.800,00	8	€ 14.400,00	€ 6.403,92	1	€ 6.403,92
Reimb. SC IGeLU annual Conference 2018 - Aug.	€ 2.300,00	8	€ 18.400,00	€ 17.373,18	1	€ 17.373,18
Reimb. PWG Coordinators Conference 2018	€ 1.500,00	11	€ 16.500,00	€ 10.000,00	1	€ 10.000,00
IGeLU reg. fee for SC, PWG, Deputy PWG coord.	€ 150,00	25	€ 3.750,00			
Reimb. PWG meeting 2018	€ 5.000,00	11	€ 55.000,00	€ 15.031,78	1	€ 15.031,78
Reimb. ELUNA/IGeLU PWGs meeting - Spokane	€ 6.000,00	1	€ 6.000,00			
Conference sponsorships 2018	€ 70.000,00	1	€ 70.000,00	€ 33.656,67	1	€ 33.656,67
Liability policy Lloyds Assigeco	€ 2.200,00	1	€ 2.200,00			
Conference calls	€ 200,00	22	€ 4.400,00	€ 1.716,77	1	€ 1.716,77
<b>Total fixed expenses</b>			<b>€ 211.690,00</b>			<b>€ 100.526,61</b>
<b>Varying expenses</b>						
Membership fee (decrease)	€ 400,00	1	€ 400,00	€ 67,17	1	€ 67,17
Special projects	€ 6.000,00	2	€ 12.000,00			
Any other expenses	€ 8.000,00	1	€ 8.000,00	€ 173,06	1	€ 173,06
Reimb. Keynoters at the Annual Conference 2018	€ 4.000,00	2	€ 8.000,00			
Reimb. double payment 44LJMU fee 2017				€ 240,65	1	€ 240,65
<b>Total variable expenses</b>			<b>€ 28.400,00</b>			<b>€ 480,88</b>
<b>Total Expenses</b>			<b>€ 240.090,00</b>			<b>€ 101.007,49</b>
<b>GRAND TOTAL</b>			<b>€ 285,49</b>			<b>€ 93.005,18</b>
<i>Expected balance by the end of the year</i>						

The Assembly approves the 2018 budget (as of June 2018) presented by the Chair.

#### 4.- APPROVAL OF THE DRAFT BUDGET 2018 (by the end of the Year)

The Chair submits to the Assembly the draft budget 2018, by the end of the Year, that has been published before the Assembly on the web page of the Association: <https://igelu.org/about/organisation/budget>.

IGeLU draft BUDGET 2018 by the end of the Year						
	Budget 2018 approved by the Assembly of Members in S. Pietroburgo 09.2017			Draft Budget by the end of the Year		
	Fee	Nu.	Total	Fee	Nu.	Total
<b>INCOMES</b>						
<b>Fixed incomes</b>						
Institution Membership fee 2018	€ 250,00	300	€ 75.000,00	€ 250,00	270	€ 67.500,00
Consortium Membership fee				€ 17.800,00	1	€ 17.800,00
Ex Libris support for IGeLU 2018	€ 60.000,00	1	€ 60.000,00	€ 60.000,00	1	€ 60.000,00
Proquest sponsorship of the annual conference 2018	€ 5.000,00	1	€ 5.000,00	€ 5.000,00	1	€ 5.000,00
PREMIUM sponsorship of the annual conference				€ 5.000,00	3	€ 15.000,00
<b>Total fixed incomes</b>			<b>€ 140.000,00</b>			<b>€ 165.300,00</b>
<b>Variable income</b>						
Balance brought forward	€ 100.375,49	1	€ 100.375,49	€ 59.692,67	1	€ 59.692,67
Membership from previous Years paid in 2018				€ 250,00	18	€ 4.500,00
Membership fee 2018 (surplus)				€ 20,00	1	€ 20,00
ExLibris support for IGeLU 2017 + Proquest sponsorship				€ 65.000,00	1	€ 65.000,00
<b>Total varying incomes</b>			<b>€ 100.375,49</b>			<b>€ 129.212,67</b>
<b>Total incomes</b>			<b>€ 240.375,49</b>			<b>€ 294.512,67</b>
<b>EXPENSES</b>						
<b>Fixed expenses</b>						
Secretariat 2018 (Siena)	€ 14.700,00	1	€ 14.700,00	€ 14.640,00	1	€ 14.640,00
Web hosting 2018 (Berlin)	€ 3.600,00	1	€ 3.600,00			
Petty cash	€ 200,00	1	€ 200,00			
Registration of IGeLU domains	€ 40,00	1	€ 40,00	€ 65,07	1	€ 65,07
Generals bank + POS expenses	€ 2.500,00	1	€ 2.500,00	€ 2.800,00	1	€ 2.800,00
Reimb. SC meetings beginning of 2018 - Prague, Feb.	€ 1.800,00	8	€ 14.400,00	€ 6.403,92	1	€ 6.403,92
Reimb. SC IGeLU annual Conference 2018 - Aug.	€ 2.300,00	8	€ 18.400,00	€ 20.000,00	1	€ 20.000,00
Reimb. PWG Coordinators Conference 2018	€ 1.500,00	11	€ 16.500,00	€ 17.000,00	1	€ 17.000,00
IGeLU reg. fee for SC, PWG, Deputy PWG coord.	€ 150,00	25	€ 3.750,00			
Reimb. PWG meeting 2018	€ 5.000,00	11	€ 55.000,00	€ 35.000,00	1	€ 35.000,00
Reimb. ELUNA/IGeLU PWGs meeting - Spokane	€ 6.000,00	1	€ 6.000,00			
Conference sponsorships 2018	€ 70.000,00	1	€ 70.000,00	€ 75.000,00	1	€ 75.000,00
Liability policy Lloyds Assigeco	€ 2.200,00	1	€ 2.200,00	€ 2.200,00	1	€ 2.200,00
Conference calls	€ 200,00	22	€ 4.400,00	€ 200,00	22	€ 4.400,00
<b>Total fixed expenses</b>			<b>€ 211.690,00</b>			<b>€ 177.508,99</b>
<b>Varying expenses</b>						
Membership fee (decrease)	€ 400,00	1	€ 400,00	€ 200,00	1	€ 200,00
Special projects	€ 6.000,00	2	€ 12.000,00	€ 6.000,00	2	€ 12.000,00
Any other expenses	€ 8.000,00	1	€ 8.000,00	€ 8.000,00	1	€ 8.000,00
Reimb. Keynoters at the Annual Conference 2018	€ 4.000,00	2	€ 8.000,00	€ 4.000,00	2	€ 8.000,00
Reimb. double payment 44LJMU fee 2017				€ 240,65	1	€ 240,65
<b>Total variable expenses</b>			<b>€ 28.400,00</b>			<b>€ 28.440,65</b>
<b>Total Expenses</b>			<b>€ 240.090,00</b>			<b>€ 205.949,64</b>
<b>GRAND TOTAL</b>			<b>€ 285,49</b>			<b>€ 88.563,03</b>
<i>Expected balance by the end of the year</i>						

The Assembly approves the 2018 budget (by the end of the Year) presented by the Chair.



## 5 - APPROVAL OF THE DRAFT BUDGET 2019.

The Chair submits to the Assembly the draft budget 2019 that has been published before the Assembly on the web page of the Association: <https://igelu.org/about/organisation/budget>.

IGeLU draft BUDGET 2019			
	Budget 2019 to be approved by the Assembly of Members in Prague 08.2018		
	Fee	Nu.	Total
<b>INCOMES</b>			
<b>Fixed incomes</b>			
Membership fee 2019	€ 250,00	350	€ 87.500,00
Ex Libris support for IGeLU 2019	€ 60.000,00	1	€ 60.000,00
Proquest sponsorship of the annual conference 2019	€ 5.000,00	1	€ 5.000,00
<b>Total fixed incomes</b>			<b>€ 152.500,00</b>
<b>Variable income</b>			
Balance brought forward	€ 88.563,03	1	€ 88.563,03
<b>Total varying incomes</b>			<b>€ 88.563,03</b>
<b>Total incomes</b>			<b>€ 241.063,03</b>
<b>EXPENSES</b>			
<b>Fixed expenses</b>			
Secretariat 2018 (Siena)	€ 14.700,00	1	€ 14.700,00
Petty cash	€ 200,00	1	€ 200,00
Registration of IGeLU domains	€ 40,00	1	€ 40,00
Generals bank + POS expenses	€ 3.000,00	1	€ 3.000,00
Reimb. SC meetings beginning of 2019	€ 1.800,00	12	€ 21.600,00
Reimb. SC IGeLU annual Conference 2019	€ 2.300,00	12	€ 27.600,00
Reimb. PWG Coordinators Conference 2019	€ 2.300,00	12	€ 27.600,00
Reimb. PWG meeting / ELUNA Conference 2019	€ 5.000,00	8	€ 40.000,00
Conference organization 2019	€ 80.000,00	1	€ 80.000,00
Liability policy Lloyds Assigeco	€ 2.200,00	1	€ 2.200,00
Conference calls	€ 200,00	22	€ 4.400,00
<b>Total fixed expenses</b>			<b>€ 221.340,00</b>
<b>Varying expenses</b>			
Membership fee (decrease)	€ 400,00	1	€ 400,00
Special projects	€ 6.000,00	1	€ 6.000,00
Any other expenses	€ 6.000,00	1	€ 6.000,00
Reimb. Keynoters at the Annual Conference 2019	€ 3.400,00	2	€ 6.800,00
<b>Total variable expenses</b>			<b>€ 19.200,00</b>
<b>Total Expenses</b>			<b>€ 240.540,00</b>
<b>GRAND TOTAL</b>			<b>€ 523,03</b>
<i>Expected balance by the end of the year</i>			

The Assembly approves the 2019 draft budget proposed by the Chair.

## 6.- AMENDMENTS TO THE STATUTE

The Chair submits and explains to the Assembly the amendments proposed by the Steering Committee and that has been published before the Assembly on the web page of the Association: <https://igelu.org/archives/10772> and that has been announced via the mailing list to the member Institutions:

Effective Statute	Proposed amendments
<b>Art. I – Name</b>	
<p>In accordance with the Italian Civil Code the appearing parties establish between them an international non profit association named  <b>“IGeLU - International Group of Ex Libris Users”</b>,            hereinafter referred to as “IGeLU”.            The Association is established for an indefinite period. All bodies who formally join the Association by 30 April 2006 will have the status of “founding members” for all purposes, declaring acceptance of such status;</p>	<b>[no changes]</b>
<b>Art. II - Aims</b>	
<p>The Association has the aim of:</p> <ol style="list-style-type: none"> <li>1. providing an open and transparent organization for all users of all Ex Libris Ltd. software products;</li> <li>2. promoting information exchange among institutions that use Ex Libris products in order to enhance their library services by sharing information, documentation and resources;</li> <li>3. providing networking opportunities for Ex Libris product users;</li> <li>4. coordinating and prioritizing requests for the development and documentation of Ex Libris products and support by Ex Libris;</li> <li>5. representing the user community in dealings with Ex Libris and other relevant bodies;</li> <li>6. submitting proposals for projects to any national or international funding institution either autonomously, or in cooperation with similar national or international organizations.</li> </ol>	<b>[no changes]</b>
<b>Art. III - Membership</b>	
<ol style="list-style-type: none"> <li>1. Membership shall be open to any body and/or organization or group of bodies and/or organizations that:               <ol style="list-style-type: none"> <li>a. use one or more of Ex Libris’ products under the terms of a contract;</li> <li>b. agree in writing to the Statute of IGeLU;</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Membership shall be open to any body and/or organization or group of bodies and/or organizations that:               <ol style="list-style-type: none"> <li>a. use one or more of Ex Libris’ products under the terms of a contract;</li> <li>b. agree in writing to the Statute of IGeLU;</li> </ol> </li> </ol>

<p>c. pay the annual membership fee;  d. designate a contact person to represent the body/organization(s).</p> <p>2. There shall be only institutional and no individual membership.</p> <p>3. The financial year ends on 31 December each year.</p> <p>Members whose dues remain unpaid three months after the end of the financial year shall lose their status as members of the Association.</p> <p>4. Lapsed members will be reinstated upon full payment of dues for the current year.</p> <p>5. Members may resign their Membership of IGeLU at any time in writing to the Chair.</p> <p>6. IGeLU members have access to all available IGeLU documentation.</p> <p>7. IGeLU members can participate in the activities of the organization, including in working and focus groups.</p> <p>8. Each membership carries with it one vote in the IGeLU elections and in any voting procedure.</p> <p>9. IGeLU members have the right to a reduced registration fee for the Annual Conferences for a certain number of attendees.</p> <p>10. Other interested parties can be invited to participate, with guest status, in the IGeLU Conferences and/or projects sponsored by IGeLU at the discretion of the Steering Committee.</p>	<p>c. pay the annual membership fee in the due time;</p> <p>d. designate a contact person to represent the body/organization(s).</p> <p>2. There shall be only institutional and no individual membership.</p> <p>3. The financial year ends on 31 December each year.</p> <p>Members whose dues remain unpaid four months after the issue of the membership fee lose their status as members of the Association.</p> <p>4. Lapsed members will be reinstated upon full payment of dues for the current year.</p> <p>5. Members may resign their Membership of IGeLU at any time in writing to the Chair.</p> <p>6. IGeLU members have access to all available IGeLU documentation.</p> <p>7. IGeLU members can participate in the activities of the organization, including in working and focus groups.</p> <p>8. Each membership carries with it one vote in the IGeLU elections and in any voting procedure.</p> <p>9. IGeLU members have the right to a reduced registration fee for the Annual Conferences for a certain number of attendees.</p> <p>10. Other interested parties can be invited to participate, with guest status, in the IGeLU Conferences and/or projects sponsored by IGeLU at the discretion of the Steering Committee.</p>
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**Art. IV - Organization**

<p>1. - THE ORGANS -  a. The Assembly of Members  b. The Steering Committee  c. The Chair</p>	<p>[no changes]</p>
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**Art. V – Assembly of Members**

<p>1. The Assembly of Members is open to all members of IGeLU.</p> <p>2. The Assembly of Members shall be convened by the Chair at least once a year at a venue to be decided the previous year by the Assembly itself, as described below.</p> <p>3. The Assembly of Members is the only body of IGeLU that defines the aims of IGeLU and decides how to pursue them.</p> <p>4. At the Annual Meeting, the Assembly of Members approve or reject the Report of the Chair on the activities of IGeLU for the past</p>	<p>1. The Assembly of Members is open to all members of IGeLU.</p> <p>2. The Assembly of Members shall be convened by the Chair, or by the majority of the Steering Committee, at least once a year at a venue to be decided the previous year by the Assembly itself (as described below) or directly by the Steering Committee. The Assembly of Members may also be convened by the Chair or by the majority of the Steering Committee, during the year, via a conference call and the ballots can be conducted electronically, as</p>
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year and on the IGeLU financial report.

5. At the Annual Meeting, the Assembly of Members decide on projects and proposals related to the activities of IGeLU for the coming year, including:

- a. the amount of the annual membership fee;
- b. the budget for the next calendar year;
- c. the activities to be performed by other bodies in the name of and on behalf of the Association;
- d. the main tasks of IGeLU to be pursued by the Steering Committee and the Working Groups.

6. The Assembly of Members may also decide on the location of the next Annual Meeting.

7. The number of participants from each body and/or organization at the Annual Meeting may be limited, according to the facilities of the hosting location, it being understood that each Member can have one representative.

8. Voting procedures:

- a. Each Member has one vote.
- b. A quorum of one third of all Members is needed to validate the decisions of the Assembly of Members.
- c. Members not attending the Annual Meeting may give to a third party their authorization in writing for a proxy vote, to be presented to the Chair at the beginning of the Annual Meeting and in any case before voting takes place.
- d. Motions are passed by a majority of the members present at the Annual Meeting.
- e. In the case of a tie, the motion is withdrawn.
- f. A resolution to amend the Statute or dissolve the organization requires a vote of the membership in which 2/3 (two thirds) of the Members cast a vote, and a simple majority of those voting approve the resolution.

stated in art. XV,4.

3. The Assembly of Members is the only body of IGeLU that defines the aims of IGeLU and decides how to pursue them, decisions may be taken during the Assembly, or in a subsequent timeframe in between the Assemblies. In this case the ballots are done electronically, as stated in art. XV,4,.

4. At the Annual Meeting, the Assembly of Members approve or reject the Report of the Chair on the activities of IGeLU for the past year and on the IGeLU financial report.

5. At the Annual Meeting, the Assembly of Members decide on projects and proposals related to the activities of IGeLU for the coming year, including:

- a. the amount of the annual membership fee;
- b. the budget for the next calendar year;
- c. the activities to be performed by other bodies in the name of and on behalf of the Association;
- d. the main tasks of IGeLU to be pursued by the Steering Committee and the Working Groups.

6. The Assembly of Members may also decide on the location of the next Annual Meeting.

7. The number of participants from each body and/or organization at the Annual Meeting may be limited, according to the facilities of the hosting location, it being understood that each Member can have one representative.

8. Voting procedures:

- a. Each Member has one vote.
- b. A quorum of one third of all Members is needed to validate the decisions of the Assembly of Members. In case of a ballot conducted electronically, in a different time of the Assembly, the quorum is calculated considering the number of voting members.
- c. Members not attending the Annual Meeting may give to a third party their authorization in writing for a proxy vote, to be presented to the Chair at the beginning of the Annual Meeting and in any case before voting takes place.
- d. Motions are passed by a majority of the members present at the Annual Meeting or at the voting procedure.
- e. In the case of a tie, the motion is withdrawn.
- f. A resolution to amend the Statute or dissolve the organization requires a vote of the

membership in which 2/3 (two thirds) of the Members cast a vote, and a simple majority of those voting approve the resolution. This ballot also could be done electronically as stated in art. XV,4.

## Art. VI – Working Groups

1. The primary work of IGeLU shall be organized in Product and Special Interest Working Groups.
2. There shall initially be Product Working Groups for ALEPH, MetaLib and SFX. Thereafter Members of IGeLU can organize themselves in Product Working Groups for any other Ex Libris product.
3. Members of IGeLU can organize themselves in Special Interest Working Groups for any field of interest (public libraries, consortia etc.).
4. New Product and Special Interest Working Groups must inform the Steering Committee in writing of their establishment.

### 5. Product Working Groups

- a. The Product Working Groups shall be responsible for:
  - a.1. organizing the content of the Annual Conferences in collaboration with the Steering Committee and other Working Groups;
  - a.2. working on enhancement requests and in focus groups with Ex Libris;
  - a.3. maintaining product communication between Product Working Groups and with the National User Groups for products of special interest;
  - a.4. raising issues of importance with the Steering Committee.
- b. The Product Working Groups shall organize themselves in a suitable manner in order to fulfil the above mentioned tasks.
- c. The Product Working Groups shall select a Coordinator who is responsible for:
  - c.1. the general organization of the Working Group;
  - c.2. keeping the Steering Committee up-to-date with all activities of the Working Group;
  - c.3. coordination of communication with Ex Libris through the Steering Committee;

1. The primary activities of IGeLU shall be organized in Working Groups.
2. There shall initially be Working Groups for ALEPH, MetaLib and SFX. Thereafter Members of IGeLU can organize themselves in Working Groups for any other Ex Libris product or initiative pursued by the Association in the interest of the members.
3. Members of IGeLU can organize themselves in Working Groups for any field of interest (public libraries, consortia etc.).
4. New Working Groups must inform the Steering Committee in writing of their establishment.

### 5. Working Groups

- a. The Working Groups shall be responsible for:
  - a.1. organizing the content of the Annual Conferences in collaboration with the Steering Committee and other Working Groups;
  - a.2. working on enhancement requests and in focus groups with Ex Libris;
  - a.3. maintaining product communication between Working Groups and with the National User Groups for products of special interest;
  - a.4. raising issues of importance with the Steering Committee.
- b. The Working Groups shall organize themselves in a suitable manner in order to fulfil the above mentioned tasks.
- c. The Working Groups shall select a Coordinator who is responsible for:
  - c.1. the general organization of the Working Group;
  - c.2. keeping the Steering Committee up-to-date with all activities of the Working Group;
  - c.3. coordination of communication with Ex Libris Product Management;
  - c.4. processing of enhancement requests submitted by IGeLU members;
  - c.5. the work of joint Working and/or Focus

<p>c.4. processing of enhancement requests submitted by IGeLU members;</p> <p>c.5. the work of joint Working and/or Focus Groups with Ex Libris;</p> <p>c.6. reporting to the Assembly of Members at the Annual Meeting about activities of the Product Working Groups during the past year.</p> <p>d. In case the Product Working Group fails to select a Coordinator or in case the Coordinator does not fulfil his/her duties, a member of the Steering Committee will take on the responsibilities of the Product Working Group Coordinator until a new Coordinator is selected by the Working Group.</p> <p><b>6. Special Interest Working Groups</b> The Special Interest Working Groups may organize themselves in the same way as the Product Working Groups or can work in a less formalized manner.</p>	<p>Groups with Ex Libris;</p> <p>c.6. reporting to the Assembly of Members at the Annual Meeting about activities of the Working Groups during the past year.</p> <p>d. In case the Working Group fails to select a Coordinator or in case the Coordinator does not fulfil his/her duties, a member of the Steering Committee will take on the responsibilities of the Working Group Coordinator until a new Coordinator is selected by the Working Group.</p> <p><b>6. [cancelled]</b></p>
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### Art. VII – Steering Committee

<p>1. The Steering Committee shall consist of 6 (six) members besides the Chair and the immediate Past Chair. In case of a tie the vote of the Chair in office will be counted twice.</p> <p>2. The Steering Committee takes responsibility for the user needs concerning all Ex Libris products and the whole of the international community of users, authorizes all official statements of IGeLU, takes initiatives to promote the goals and objectives of the Association and is especially responsible for tasks assigned to it by the Assembly of Members, namely for:</p> <p>a. general organisation of Conferences and the Annual Meeting;</p> <p>b. general supervision of the affairs of the Association between and at the Annual Meetings;</p> <p>c. general supervision of the activities of the Working Groups;</p> <p>d. responsibility for the Product Working Groups' activities, including the communication of their concerns to Ex Libris;</p> <p>e. organizing the enhancements request procedures, in collaboration with IGeLU Working Groups;</p> <p>f. initiating joint focus groups with Ex Libris in</p>	<p>1. The Steering Committee shall consist of 7 (seven) members besides the Chair and the immediate Past Chair. In case of a tie the vote of the Chair in office will be counted twice.</p> <p>2. The Steering Committee takes responsibility for the user needs concerning all Ex Libris products/services and the whole of the international community of users, authorizes all official statements of IGeLU, takes initiatives to promote the goals and objectives of the Association and is especially responsible for tasks assigned to it by the Assembly of Members, namely for:</p> <p>a. general organisation of Conferences and the Annual Meeting;</p> <p>b. general supervision of the affairs of the Association between and at the Annual Meetings;</p> <p>c. general supervision of the activities of the Working Groups;</p> <p>d. responsibility for the Working Groups' activities, including the communication of their concerns to Ex Libris;</p> <p>e. organizing the enhancements request procedures, in collaboration with IGeLU Working Groups;</p> <p>f. initiating joint focus groups with Ex Libris in collaboration with the Working Groups;</p>
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collaboration with the Working Groups;

- g. general communications and negotiations with Ex Libris;
- h. general communications with the National User Groups;
- i. providing communication channels including the official IGeLU website;
- j. organization of mailing lists and other functionalities for sharing communication between IGeLU members;
- k. submitting the annual budget proposal and the financial activities report for the past year at the Annual Meeting;
- l. submitting a report on the activities of the Steering Committee since the last Meeting.

3. The Steering Committee is responsible for maintaining a conservatively balanced budget. No expenses should exceed the current assets of the Association's account.

4. The Steering Committee may appoint a Treasurer among the Steering Committee members.

5. Nominations and Elections:

- a. The Steering Committee shall issue a call for nominations of candidates for vacant positions of IGeLU Chair and Steering Committee members at least sixty days in advance of the Annual Meeting.
- b. Candidates may be nominated or may propose themselves during this period and/or at the Annual Meeting.
- c. The members of the Steering Committee shall be elected by the Assembly of Members for a two year term according to the rotation system described in art. XV.3.. In the years when the election of a new Chair takes place, the election of new members of the Steering Committee can take place only after the election of a new Chair is completed and the result announced.
- d. In case a member of the Steering Committee steps down, the new member will be elected by the following Assembly of Members.
- e. In the case of non-fulfilment of duties, a member of the Steering Committee can be voted out of the Steering Committee by the Assembly of Members during the Annual Meeting with a majority of two thirds of members present. The proposal for voting out a member of the Steering Committee can be issued by any member of IGeLU and has to be presented with written reasons for the proposal

- g. general communications and negotiations with Ex Libris;
- h. general communications with the National User Groups;
- i. providing communication channels including the official IGeLU website;
- j. organization of mailing lists and other functionalities for sharing communication between IGeLU members;
- k. submitting the annual budget proposal and the financial activities report for the past year at the Annual Meeting;
- l. submitting a report on the activities of the Steering Committee since the last Meeting.

3. The Steering Committee is responsible for maintaining a conservatively balanced budget. No expenses should exceed the current assets of the Association's account.

4. The Steering Committee may appoint a Treasurer among the Steering Committee members or may appoint - ex officio - the Treasurer and other Officers for supporting the administrative or technical activities of the association, selecting them between the members of the Association. The nominations are reported by the Chair at the Assembly of members. Whenever invited by the Chair, ex officio Officers may attend the Steering Committee meetings, but they don't have the right to vote.

5. Nominations and Elections:

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- d. In case a member of the Steering Committee steps down, the new member will be elected by the following Assembly of Members.
- e. In the case of non-fulfilment of duties, a

<p>at least sixty days in advance of the Annual Meeting.</p> <p>f. The voting is done by secret ballot.</p> <p>g. A member of the Steering Committee can serve for a maximum of three consecutive terms.</p>	<p>member of the Steering Committee can be voted out of the Steering Committee by the Assembly of Members during the Annual Meeting with a majority of two thirds of members present. The proposal for voting out a member of the Steering Committee can be issued by any member of IGeLU and has to be presented with written reasons for the proposal at least sixty days in advance of the Annual Meeting.</p> <p>f. The voting is done by secret ballot.</p> <p>g. A member of the Steering Committee can serve for a maximum of three consecutive terms.</p>
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**Art. VIII - Chair**

<ol style="list-style-type: none"> <li>1. The Chair shall function as an Administrator, who shall have all ordinary and extraordinary administrative powers and the power to delegate them.</li> <li>2. The Chair is responsible for the activities of the Steering Committee, as general supervisor of said activities.</li> <li>3. The Chair represents the Association in communications with Ex Libris and with other organizations and institutions. If necessary, IGeLU can be represented by any other member of the Steering Committee, with appropriate means.</li> <li>4. In case the Chair steps down, the Steering Committee appoints a new Chair, from its ranks, who will remain in charge until the following Assembly of Members.</li> <li>5. The Chair organizes the necessary secretarial support.</li> <li>6. At the Annual Meeting the Chair presents a report on IGeLU activities of the past year, including financial activities, and a draft budget for the following year, as proposed by the Steering Committee.</li> <li>7. The Chair is elected among the candidates present at the Annual Meeting by the Assembly of Members for a three year term according to the procedure established in Art. VII. 5.</li> <li>8. This voting is done by secret ballot.</li> <li>9. The Chair can serve for a maximum of three consecutive terms.</li> <li>10. At the election of a new Chair, the past Chair will serve one more year on the Steering Committee as Past Chair.</li> </ol>	<p align="center"><b>[no changes]</b></p>
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**Art. IX – Relationship with the National User Group**



<p>A close relationship to the National User Groups of all Ex Libris products shall be an important part of the organization with the special commitment of the Steering Committee and the Coordinators of the Product Working Groups.</p>	<p>A close relationship to the National User Groups of all Ex Libris products/services shall be an important part of the organization with the special commitment of the Steering Committee and the Coordinators of the Working Groups.</p>
<p><b>Art. X - Seat</b></p>	
<p>The seat of IGeLU is in Siena, (Italy), at the University of Siena, Banchi di Sotto, 55.</p>	<p>[no changes]</p>
<p><b>Art. XI - Funds</b></p>	
<p>1. IGeLU is a non-profit organization.  2. The financial resources of IGeLU are constituted:  a. of the annual membership fee, which shall cover ongoing expenses for secretarial support and contribute to the costs of the Annual Meetings and costs related to activities as determined by the Assembly of Members. The annual fee will be proposed by the Steering Committee and approved by the Assembly of Members.  b. of the registration fee for the Annual Meeting, which shall be agreed between the Steering Committee and the institution that hosts the Conference.  c. of funds received from private donors and private or public institutions, subject to the approval of the Steering Committee.  3. Membership of IGeLU does not oblige the member institutions to any other expenses beyond the annual fee approved by the Assembly of Members.</p>	<p>[no changes]</p>
<p><b>Art. XII - Commitments</b></p>	
<p>1. The Association can represent its members but not the software producer.  2. The Association shall not be bound by nor committed to any deed, fact, action or statement, by an individual member, officer, working group, or other duly constituted group, unless such commitment is approved in advance in writing by the Steering Committee.  3. A commitment, action or statement approved by a simple majority of the Assembly of Members voting in open session at the Annual Meeting shall not be subject to the abovementioned requirement of prior approval by the Steering Committee.</p>	<p>[no changes]</p>
<p><b>Art. XIII - Amendments</b></p>	

<p>1. Changes to the Statute must be proposed in writing by the Steering Committee or by any member of IGeLU.</p> <p>2. Printed notice of any proposed changes shall be published in a designated place (IGeLU list serve and website) at least thirty days before the proposed amendments are submitted to the Assembly of Members.</p> <p>3. A resolution to change the Statute requires the majority described at Art.V, point 8.f.</p>	<p><b>[no changes]</b></p>
<p><b>Art. XIV – Dissolving the organization</b></p>	
<p>1. A resolution to dissolve the organization requires the majority described at Art.V, point 8.f.</p> <p>2. The Assembly of Members that resolves to dissolve the Association shall decide on the distribution of any remaining funds and property, taking into account that the funds and property cannot be handed over to private individuals under any circumstances.</p>	<p><b>[no changes]</b></p>
<p><b>Art. XV – Interim provisions</b></p>	
<p>1. The first Chair will be appointed by the Founders attending the deed of association.</p> <p>2. Within one year the Chair shall convene the first Assembly of Members for the elections of a new Chair and of the Steering Committee.</p> <p>3. After the first election of the Steering Committee, two members of the newly elected Steering Committee are chosen by lot, whose term is set to one year only.</p> <p>4. All ballots can be conducted electronically.</p> <p>5. All matters not covered by this Statutes shall be decided in accordance with the rules of the Italian Civil Code.</p>	<p>1. After the election of the Steering Committee, if necessary, one/two members of the newly elected Steering Committee are chosen by lot, whose term is set to three years, instead of two, in order to guarantee a balance in the member rotation .</p> <p>2. All ballots can be conducted electronically – via mail or electronic platform - also in between the Assemblies, all the members need to be informed in advance, according with the timeframe and procedures described in previous articles.</p> <p>3. All matters not covered by this Statutes shall be decided in accordance with the rules of the Italian Civil Code.</p>

After the explanation of the Amendments to the Statute, the Chair announces that the voting procedure for approval or rejection of the changes will continue during all the day and until Thursday 23<sup>th</sup> August at 10.00 a.m..

**7.- PRESENTATION OF CANDIDATES FOR THE NEW STEERING COMMITTEE**

The Chair Theo Engelman reminds the Assembly that according to the Statute (art. VII,5) the members of the Steering Committee shall be elected by the Assembly of Members for a two year term.

According with the amendment of the Statute (art. VII 1) consists of 6 (six) members besides the Chair and the immediate Past Chair.

In accordance with the call for candidates for the IGeLU Steering Committee, that has been sent in the due time to the list server, the Assembly is asked to vote for filling 3 vacant positions in the Steering Committee, connected to the normal rotations of the SC members that are at the end of their mandate or decided to step down:

- Naomi Greidinger – University of Haifa, Israel [2012-2014; 2014-2016; 2016-2018] is at the end of her office terms. According with the Statute, Naomi is at the end of her mandate and cannot be elected for a new term.
- Dave Allen – State Library of Queensland, Australia [2014-2016; 2016-2018] is at the end of his second term. Dave was candidate and has been elected for the open position of IGeLU Chair.
- Tracey Clarke – University of Sheffield, UK – [2015-2017; 2017-] is stepping down midterm. Tracey needs to step down for personal reasons.

Furthermore the Chair invites the candidates to present their candidacy to the Assembly.

The members who present their candidacy are:

- Jone Thingbø – BIBSYS Consortium, Norway;
- Maribel Alvarado – Catholic University of Chile, Chile;
- Cindy Greenspun – Yale University, USA.

The Chair announces that the voting procedure will continue during all the day and until Thursday 23<sup>th</sup> August at 10.00 a.m..

## **8.- APPOINTMENT OF EX OFFICIO MEMBERS FOR THE STEERING COMMITTEE**

The Chair proposes to the Assembly the nomination - ex officio – as interim Steering Committee member, of three Officers for one Year term:

- Guido Badalamenti – as Treasurer, taking care of the administration;
- Mark Dehmlow - taking care of the IT coordination;
- Tracey Clarke – taking care of the Singapore Conference planning organization

Whenever invited by the Chair, ex officio Officers may attend the Steering Committee meetings, but they don't have the right to vote.

The Assembly approves the appointment of the three ex officio Officers.

Being nothing else to discuss, the Assembly concludes its work at 11:00 a.m. and it is adjourned until Thursday 23<sup>th</sup> August at 12.00 a.m..

## **9.- ELECTION OF THE NEW MEMBERS OF THE STEERING COMMITTEE .**

The 23<sup>th</sup> of August at 12.00 a.m., at the end of the voting procedures, the Chair Theo Engelman announces the results of the voting procedure for the new Steering Committee.

Considering the quorum is set to 145 Institutions participating at the Assembly and, on the basis of these results, 240 Institution voted and expressed these votes:

- Jone Thingbø – 233 votes;
- Maribel Alvarado – 232 votes;
- Cindy Greenspun – 231 votes;

On the basis of these results, the Chair declares the election of the candidates:

- Jone Thingbø – BIBSYS Consortium, Norway;
- Maribel Alvarado – Catholic University of Chile, Chile;

- Cindy Greenspun – Yale University, USA.

as Steering Committee members for a two years term.

After the accomplishment of all the procedures, the new Steering Committee result to be composed by:

- DAVE ALLEN – CHAIR - 2018-2021
- THEO ENGELMAN – PAST CHAIR – 2018-2019
- CHRISTIAN HAENGER – SC MEMBER – 2017-2019
- KEN HEROLD – SC MEMBER – 2017-2019
- SHAMEEM NILOFAR MAIDEEN – SC MEMBER – 2015-2017; 2017-2019
- JONE THINGBO – SC MEMBER – 2018-2020
- MARIBEL ALVARADO – SC MEMBER - -2018-2020
- CINDY GREENSPUN – SC MEMBER – 2018-2020
- GUIDO BADALAMENTI – EX OFFICIO TREASURER – 2018-2019
- MARK DEHMLow – EX OFFICIO IT COORDINATOR – 2018-2019
- TRACEY CLARK – EX OFFICIO CONFERENCE PLANNING – 2018-2019

#### **10.- APPROVAL OF THE STATUTE AMENDMENTS .**

Considering the quorum is set to 289 Institutions participating at the Assembly, considering that 297 Institutions are participating at the Assembly and 240 Institutions voted and approved the amendments proposed by the Steering Committee.

On the basis of these results, the Chair declares approved the amendments proposed by the Steering Committee and reported on point 6 of this document.

#### **11.- OTHER ISSUES**

The Chair thanks the hosts of the meeting and welcomes all the attendees to the 14<sup>th</sup> IGeLU Conference that will be held in Singapore, in August 2019.

Being nothing else to discuss the Assembly concludes its work at 12:30

THE SECRETARY  
*(Guido Badalamenti)*

THE CHAIRPERSON  
*(Theo Engelman)*