

Alma Digital Working Group - Terms of Reference

Submitter Name: Daniel Greenberg
Contributors: Catherine Grove and Gijs Noels
Submitter Affiliation: Ex Libris
Name of Proposed Group: Alma Digital Working Group
Request Date 31/05/2023

Initiator	Daniel Greenberg (Feedback by the Alma PWG – Recommendation to SC’s)
Background Information	<p><i>Alma Digital has many dependencies and commonalities with Alma but is also treated as a separate product in many aspects, by ExL and customers. The need has been raised by customers and ExL, in order to formalise communication around Alma Digital roadmap and enhancement requests.</i></p> <p><i>Recognizing the nature of Alma Digital as it exists now and its direction for the future, the Alma PWG recommends that the Alma Digital group be created initially as a subgroup of the Alma PWG. This would create a strong foundation for the needed connections between the groups. As Alma Digital matures into an independent product, the subgroup’s status under the Alma PWG will be evaluated after 1 year by the SCs. After evaluation options to be considered include</i></p> <ul style="list-style-type: none"> ● <i>creating an independent Alma-Digital Working Group</i> ● <i>creating separate IGeLU and ELUNA Alma-Digital Working Group</i> <p><i>The formation of the group will be crucial in order to have a representative group that reflects Alma Digital activities on the short term, including a formal liaison to current CDL activities but also on the long term incorporating preservation (Rosetta on the Higher ed. platform) and the evolution to a standalone solution.</i></p>
Terms of Reference	<p>Platform for ongoing communication:</p> <ul style="list-style-type: none"> o Dedicated listserv o ExL Webinars <p>Platform to submit community-vote enhancement requests for Alma Digital</p> <p>ELUNA and IGeLU sessions</p> <p>Quarterly meeting of Ex Libris and the user group</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> o Represent the Alma Digital community to Ex Libris o Advocate for the interests of Alma Digital users o Partner with Ex Libris to improve Alma Digital functionality o Showcase Alma Digital best practice workflows or developments
Type of Group ?	Product Working Group

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Reports To?	Steering Committee (Joint for year one upon review) For year 1, will be involved in Alma PWG	
Steering Committees Involved?	IGeLU ELUNA	
Outputs from Group	Open bi-directional communication channel for questions, best practices and more Identify, define and prioritise wide-spread community needs in digital asset management Run the annual Alma Digital enhancement cycle	
Review date	June 1, 2024 (or 1 year from the group's creation)	
Support Expectations	Create listserv Reach out to community to attract members to the Product Working Group Liaison to participate in the Alma PWG and solicit members of the community to be members of the product working group	
Requires Enhancement Vote?	First year – 50 enhancement development points a year	
Start Date / Sunset Date	From: June '23	To: NA
Sunset Trigger	NA	
Leader/Co-Leader	Alma Digital ELUNA/IGeLU member	
User Group Participants*	Dave Allen - IGeLU Liaison	
Ex Libris Participants*	<ul style="list-style-type: none"> ● Daniel Greenberg ● Dan Shor ● Asaf Kline ● Yifat Tanami ● Benny Haim 	
SC Action Required?	ListServ BaseCamp	

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SC Decision Date	8th June 2023
SC Notes	ELUNA and IGeLU SC approved