Submitter Name: Alma WG
Submitter Affiliation: IGeLU & ELUNA SC
Name of Proposed Group: Alma Working Group
Request (revision) Date 01/2024

Initiator	Ex Libris (ExL) request Steering Committee (SC) request Working Group (WG) request
Background Information	*Revision of the Alma ToR from 2020*
Terms of Reference	The Alma Product Working Group (PWG, a.k.a. WG) represents Alma users, under the auspices of both the ELUNA and IGeLU Steering Committees. The purpose of the Alma Product Working Group is to: 1. Represent the Alma User Community to Ex Libris. 2. Advocate for the interests of all Alma users, through discussion and negotiation with Ex Libris. 3. Actively partner with Ex Libris staff to improve Alma functionality. 4. Be responsible for establishing and reviewing the purpose of all Alma advocacy groups (For instance the Alma subgroups) 5. Showcase Alma best practice workflows or innovative user community developments to the broader Alma user community, through the coordination of the Alma Product track at annual ELUNA and IGeLU conferences
Type of Group	Working Group
Reports To	SC
Steering Committees Involved	IGeLU and ELUNA
Outputs from Group	1. Running the annual Alma enhancement cycle and communication with Ex Libris and the community 2. Organizing content for the Annual conferences (ELUNA and IGELU) in collaboration with the steering committee and other working groups 3. Maintaining product communication between the WG and national or special interest groups 4. Raising issues of importance with the steering committee 5. Developing roadmaps and annual goals; presenting these to the ELUNA and IGeLU communities 6. Preparing an annual report for inclusion in the Chair's Annual

	Report to members.
Review date	01 December 2025
Support Expectations	- *Private listserv for the working group* - *Google docs section where documents can be shared and authored*
Requires Enhancement Vote	Yes
Start Date / Sunset Date	From: 5th January 2024	To: 5th January 2026
Sunset Trigger	● Alma is no longer supported by Ex Libris/Clarivate. ● Inability to recruit members to form a working group. ● When community enhancements do not expend allocation of points.
Leader/Co-Leader	Catherine Grove (Northwestern University) Gijs Noels (LIBIS - KULeuven)
User Group Participants*	See IGeLU website for Up To Date member information
Ex Libris Participants*	
SC Action Required	ListServ (already in place)
SC Decision Date	
SC Notes	