

# 2025 03 IGeLU Steering Committee Agenda and Minutes - Web Version

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## Annual FAce-to-Face meeting

### Meeting Location

Presidio Mattioli, via Mattioli 10, Siena

<https://maps.app.goo.gl/GzrRT6x5HBR7fEAZ7> - 7 minute walk from the hotel

### Day 1 - 03 March

09:00 to 12:00 - IGeLU SC meeting

Attendees - IGeLU SC

12:00 to 13:00 Lunch (tba)

Attendees - IGeLU SC

13:00 to 17:00 - IGeLU SC Meeting

Attendees - IGeLU SC

18:00 - Dinner (tba)

Attendees - IGeLU SC + Local Rep

### Day 2 - 04 March

09:00 to 12:00 - Conference --

Attendees SC + Clarivate + Local rep

Conference center -- conference rooms

Conference center -- arrival coffee, morning tea, lunch, afternoon tea

Networking event

Ex Libris KD rooms

Ex Libris meeting rooms

Sponsor booth locations

Developers Day

Technical set-up including ZOOM facility

Saturday Pre-conference meeting room -- IGeLU and ELUNA

Sunday Pre-conference meeting room -- IGeLU, ELUNA and coordinators

Sunday Pre-conference meeting room -- IGeLU, ELUNA, coordinators and INUG

Sunday Pre-conference meeting room -- IGeLU, ELUNA, coordinators, INUG and Clarivate

Clarivate post meeting room (to be confirmed)

12:00 to 13:00 Lunch (tba)

Attendees - IGeLU SC + Clarivate

13:00 to 17:00

Attendees - IGeLU SC + Clarivate

Review of conference visit

Raise issues with Alan and Yariv as discussed at SC meeting

16:00 - Dinner (tba)

Attendees - IGeLU SC + Clarivate

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## Day 3 - 05 March

09:00 to 12:00 - IGeLU SC meeting  
Attendees - IGeLU SC

12:00 to 13:00 Lunch (tba)  
Attendees - IGeLU SC + Clarivate

13:00 to 17:00  
Attendees - IGeLU SC + Clarivate  
Meet with Siena Admin team and Katia  
Walking tour of Siena

19:00 - Dinner (tba)  
Attendees - IGeLU SC

## Day 4 - 06 March

09:00 to 11:00 - confirmation of any open conference issues  
Attendees - Dave, François , Giulia, Guido, local rep and Conference center

11:00 onwards Siena Admin activities  
Attendees Dave, Giulia and Guido  
Meet with Siena General Manager to confirm ongoing three year relationship  
Sort out credit cards  
Meet with auditor  
ElectionBuddy training for Giulia  
Any other contractual and financial issues

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Item	Action	Agenda Item and Notes
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1	Approval required	<p><b>Confirmation of SC members at ELUNA 2025</b> <b>Atlanta Marriott Marquis, 265 Peachtree Center Avenue, Atlanta, Georgia, USA, 30303</b></p> <p>No post conference meetings Monday, June 16. The schedule for the day is:</p> <ul style="list-style-type: none"><li>· 8a m – 9am – Leadership breakfast</li><li>· 9-9:30am – ELUNA SC/IGeLU SC/Leadership Coordinators</li><li>· 9:30-11:30am – ELUNA SC/IGeLU SC</li><li>· 11:30am-12:30pm – ELUNA SC/IGeLU SC/Leadership Coordinators</li><li>· 12:30-1:30pm - Lunch</li></ul> <hr/> <p><b>What activities to be undertaken as part of attendance</b></p> <p>meet with Product managers coordinate activities with ELUNA meet face-to-face with other working groups work with joint working groups meet with senior Clarivate ExLibris people software development agreement known issues platform discussions PQ EBook Central</p> <hr/> <p><b>General Discussion</b></p> <p>post conference need to create a meeting report</p> <hr/>
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		Name	Does not want to attend	Attendance Approved
		Augusto		Yes
		Alex	will let me know soonish	
		Asbjørn		Yes
		Dave		Yes
		François	will not attend	
		Giulia		Yes
		Guido	will not attend	
		Knut		Yes
		Mehmet	will not attend	
		Paolo		Yes
		Wei		Yes
2	Approval Required	<p><b>Confirmation of Coordinators at IGeLU 2025</b></p> <hr/> <p>General discussion</p> <p>Action:</p> <p>Dave to send out Invite emails to coordinators</p>		

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3	For noting	<p><b>Confirmation of IGeLU SC members at IGeLU 2025</b></p> <hr/> <p>Who will not be attending</p> <p>all will be attending</p> <hr/> <p>Who requires a letter of invitation from the Chair ?</p> <p>send out a covering email to all SC</p> <hr/> <p>Actions:</p> <p>Dave to send out Invite emails to SC members</p>
4	For noting	<p><b>SC Elections</b></p> <p>There will be three (3) positions up for 2025 Elections of which two(2) will be vacant</p> <ol style="list-style-type: none"><li>1. Alex Forrest will complete her final term and not eligible for re-election</li><li>2. Augusto Ribeiro will complete his final term and not eligible for re-election</li><li>3. Asbjørn Risan will complete second term and is eligible for re-election</li></ol> <hr/> <p>General Discussion</p> <p>thanks to Augusto and Alex for their service to IGeLU Asbjørn may re-nominate pending tender response</p> <hr/> <p>Actions:</p>

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5	Approval Required	<b>Mid-year financial statements</b> <hr/> <p>Update from Treasurer</p> <hr/> <p>Discussion</p> <hr/> <p>Actions: Approved by SC</p>
6	For noting	<b>Current membership database numbers</b> <hr/> <p>Update from Treasurer supplied</p> <hr/> <p>Discussion</p> <ul style="list-style-type: none"><li>● IGeLU survey</li><li>● conference</li><li>● google add / linkedin add</li><li>● review benefits of IGeLU document</li><li>● look at membership as part of new sales</li><li>● prepare short video</li><li>● update enhancement emails to include information on ELUNA and IGeLU membership</li><li>● Giulia and Paolo will lead the social media for IGeLU</li></ul> <p>Actions: Giulia and Paolo are happy to lead the social media for IGeLU and present back to the SC by the May 2025 SC meeting</p> <p>Cleaning Facebook Profile : <a href="https://www.facebook.com/profile.php?id=100042242966270">https://www.facebook.com/profile.php?id=100042242966270</a> Facebook Group: <a href="https://www.facebook.com/groups/igelu">https://www.facebook.com/groups/igelu</a> Viewers of this file can see comments and suggestions</p>

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7	For discussion	<p><b>Clarivate push into subscription-based services -- Highlighted by Ebooks Central</b></p> <p><b>Move to subscription-based services -- Potential impact on Primo on-prem. Voyager, Aleph, sfx, Rosetta</b></p> <p><b>Clarivate ExLibris - Looking at options including divesting business units or an entire segment</b></p> <p><b>What is the future of Exploro + Converis?</b></p> <p><b>Are there plans for product consolidation</b></p> <p><b>Handling of the update to the community</b></p> <p><a href="https://blogs.lse.ac.uk/impactofsocialsciences/2025/02/21/as-proquest-exits-the-print-book-market-will-we-see-a-new-era-of-big-deals-for-ebooks/">https://blogs.lse.ac.uk/impactofsocialsciences/2025/02/21/as-proquest-exits-the-print-book-market-will-we-see-a-new-era-of-big-deals-for-ebooks/</a></p> <p><a href="https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/97170-library-database-providers-clash-over-subscription-models.html">https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/97170-library-database-providers-clash-over-subscription-models.html</a></p> <hr/> <p><b>Discussion</b></p> <p>Matti provided an update on the EBooks Central</p> <p>Rialto will move to ExLibris group</p> <p>Rialto is free and by default is get Collecto for free</p> <p>Unified Customer Knowledge Portal -- looking at a new platform for easier access -- looking on the fly AI translation -- need a staged rollout of new platform -- Documentation group will be involved</p> <p>AI -- looking at agent AI -- reasoning AI --</p> <p>Project Galaxy -- ALETHEA -- curriculum course builder --</p> <p>Exploro + converis -- Paolo to follow up with WG</p> <hr/> <p>Action:</p> <p>Dave - Rialto statement and circulate to SC for feedback</p>
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8	For discussion	<p><b>what is used to make up development points -- e.g. analysis, design, etc</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action:</p> <p>Dave to follow up with ExLibris VP</p>
9	For discussion	<p><b>Premium services / products – how to handle enhancement requests – for example Specto essentials and add on products – Rialto and Collecto</b></p> <p><b>How the development agreement needs to change to reflect premium services</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action:</p> <p>IGeLU SC to monitor over the coming months</p>
10	For discussion	<p><b>Clarivate ExLibris name change - does ExLibris still exist?</b></p> <p><b>Impact on statutes, development agreement, etc</b></p> <hr/> <p><b>Discussion</b></p> <p>Ex Libris name is not going</p> <hr/> <p>Action</p>
11	For discussion	<p><b>ELUNA proposed updates to Development Agreement and Content Agreement</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Dave to follow u with ELUNA</p>

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12	For discussion	<b>Statute changes to incorporate III products</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>IGeLU SC to monitor over the coming months</p>
13	For discussion	<b>items raised by Community and INUG</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>List to be forwarded to ExL for formal response</p>
14	For discussion	<b>Listserv policy</b> <b>Sample -</b> IGeLU Administration   Code of Conduct <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>start working with Jason</p>

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15	For discussion	<p><b>Conference 2025 update</b></p> <p><b>issues with credit card payments</b></p> <hr/> <p><b>Discussion</b></p> <hr/> <p><b>Action</b></p> <p>Dave to create a create a FAQ on <b>credit card</b> failures -- then release for wider review by Giulia</p> <p>FAQ to be added to membership page and conference page</p>
16	For discussion and approval	<p><b>conference budget 2026 Conference</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Agreement that the IGeLU budgets should have at a minimum EURO\$40,000</p> <p>look at 3 year budget outlook</p>
17	For discussion and approval	<p><b>Conference locations</b></p> <p><b>2027</b></p> <p><b>2028</b></p> <p><b>2029</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p>

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18	For discussions	<p><b>Support Advisory Group</b></p> <ul style="list-style-type: none"> <li>• <b>Status update</b></li> <li>• <b>Deputy SC liaison</b></li> <li>• <b>Known Issues platform</b></li> </ul> <p><b>items to follow up on</b></p> <ol style="list-style-type: none"> <li>1. <b>IGeLU to encourage community members to fill out support surveys and provide feedback.</b></li> <li>2. <b>possibility of getting more information or alerts about new Ideas Exchange submissions</b></li> <li>3. <b>more help in creating service desk calls</b></li> </ol> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>François to act as deputy</p>
19	For discussion	<p><b>Succession planning within SC, WGs and CoPS</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Summon -- remain supported only by ELUNA -- provide access to ELUNA notes for any interested IGeLU members</p> <p>Aleph -- Dave to shadow</p> <p>Rapido -- Dave to shadow</p> <p>RapidILL -- Dave to shadow</p>

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20	For discussion and approval	<p><b>IGeLU Infrastructure</b></p> <ul style="list-style-type: none"><li>● migration of existing email service</li><li>● Fastcomet server</li><li>● Auth0</li><li>● sitemap</li><li>● vault</li></ul> <hr/> <p>Discussion</p> <p>email service -- charges by number of email messages per month and size of email attachments</p> <p>AUTH0 -</p> <p>sitemap -- decent plug in required</p> <p>vault -- add in secretariat</p> <hr/> <p>Action</p>
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21	For discussion and approval	<p><b>Resource Sharing CoP</b></p> <p><i>the group would operate similar to the Support Advisory Group.</i>  <i>Examples of what to be covered is as follows</i></p> <ul style="list-style-type: none"> <li>● <i>Best practices: Letter customizations: what should your printed letters (ie paging slips/book bands etc) include when lender ships returnable materials</i></li> <li>● <i>Best practices: lost/damaged billing (timelines etc)</i></li> <li>● <i>Best practices around scanning items from print collections, including recommendations for hardware, software</i></li> <li>● <i>Best practices: good turnaround times: example of processing multiple times a day, reject if can't fill in 24 hours,</i></li> <li>● <i>Best practices: Standardized analytics reporting: a discussion topic that comes up at conferences repeatedly without clear follow up action</i></li> <li>● <i>Sharing knowledge with the community: related to interlibrary loan copyright practices, region-specific copyright guidance and related workflows</i></li> <li>● <i>Sharing Knowledge with the community: reject vs bad citation</i></li> <li>● <i>Accessibility requirements/practices</i></li> <li>● <i>Resource sharing initiatives: supporting libraries going through hardships</i></li> </ul> <hr/> <p>Discussion</p> <p>create ToR and take to WG's (Rapido/RapidILL/Alma Resource Sharing)</p> <hr/> <p>Action</p> <p>Dave to create ToR</p>
22	For discussion and approval	<p><b>campusM / Library Mobile / campusM Library (campusM Suite) - (not Alma Mobile or the Ill mobile solution)</b></p> <p><b>would be an IGeLU initiative</b></p> <hr/> <p>Discussion</p> <p>Ex Librtis have indicated that major campusM on hold due to other workloads</p> <p>ToR to be created</p> <hr/> <p>Action</p>

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23	For discussion	<p><b>Clarivate Customer Success</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p>
24	For discussion and approval	<p><b>SFX WG status</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p>
25	For discussion	<p><b>Accessibility CoP</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Dave -- to send out acceptance -- the CoP send out invites</p>
26	For discussion	<p><b>Documentation Advisory Group</b></p> <p><b>Nominations received from</b></p> <p><b>Dunyau Maqsoudi-Moreno California State Library</b>  <b>Stacey van Groll University of Queensland</b>  <b>Sofia Slutskaya Emory University</b>  <b>Ying Xian Monash University (AUS)</b></p> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Knut to proceed with ELUNA</p>

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27	For discussion	<b>Autoholdings task Force</b> <hr/> <p>Discussion</p> <p>follow</p> <hr/> <p>Action</p> <p>dave to follow up on auto holdings task force with Gijs</p>
28	For discussion and approval	<b>Alignment RapidILL/Rapido CERV with Alma/Primo</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>To be discussed further with ELUA</p> <p>Potential for two major rounds per year</p> <p>Round 1 - Alma/primo/Legant</p> <p>Rould 2 - Rapido/RapidILL/Alma-D, etc</p>
29	For discussion and approval	<b>Community Zone Management Group</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p>

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30	For discussion and approval	<b>Rialto Focus Group</b> <a href="https://docs.google.com/document/d/1iRQZXagdkHxB9vDSmQbiNJypYFerGCug/edit?usp=drive_link&amp;oid=116013841997151528308&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1iRQZXagdkHxB9vDSmQbiNJypYFerGCug/edit?usp=drive_link&amp;oid=116013841997151528308&amp;rtpof=true&amp;sd=true</a> <hr/> <p>Discussion</p> <hr/> <p>Action</p>
31	For discussion and approval	<b>ANZREG - Questions for ExL Clarivate- ProQuest Books Evolution</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p>
32	For discussion	<b>concerns about Esploro integration with Alma, Primo, and Specto</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Esploro WG to prepare paper on why Esploro should move to the Library Solutions group</p>
33		<b>Q&amp;A responses from the Copenhagen 2024 Conference</b> <hr/> <p>Discussion</p> <hr/> <p>Action</p> <p>Dave to publish to website</p>

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34		<p>Dave - to locate doco on CoP, etc and what they do, responsibilities -- look at guidelines</p> <p>Dave - review all web pages on igelu.org</p> <p>Dave -- approach Stacey to publish their enhancement Calendar -- Guide</p> <p>Dave to add item about two periods -- period 1 for Alma/Primo/Leganto -- period 2 for rest</p> <p>Dinner for for WG and CoP</p>
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