Item No	Description		Who
	Welcome		Dave Allen

Action Items

#	Description	Status	allocated
1	**2025-03** - require statement on what makes up development points -- e.g. design., development, QA, et**c**	31/10/2025 - added to Ex Libris Senior management Meeting	Dave Allen
2	**2025-03 -** update statutes to handle solutions being provided by Clarivate	2025-04 - not yet started 2025-11 - deferred until solutions are rolled out into production	Dave Allen
3	**2025-03 -** Listserv policy	2025-06 -- on going Will need to address the issue of data mining of the lists	Dave Allen
4	**2025-03 -** conference estimates	**Potential** Angular workshop but only for members -- to be run by Angular Architects Possible people to assist François on the future conferences 1. Mehmet to help on technical issues 2. Paolo to backup François 3. Paolo an option for Liege program planning 4. François to set up governance rules between local organisers and program planning	François Renaville

5	**2025-03 -** CampusM/Library Mobile/ campus Library	2025-04 not yet started 2025-10 - confirmation from Jason (ELUNA) that ELUNA has no interest in this WG	Dave Allen
6	**2025-03 - locate doco on CoP, etc and what they do, responsibilities -- look at guidelines**	2025-04 not yet started	Dave Allen
7	**2025-03 - review all web pages on igelu.org**	2025-07 on-going	Dave Allen

8	**2025-03 -** website + email
	
	Status update
	  1. Decommissioning old web site
	  2. Decommissioning old emails
	  3. Decommission of old SPAM service
	  4. AUTH0 statius
	  5. Mehmet to look at another option to Wordpress for smaller regional/national groups
	  6. Moving login to LOGTO -- get rid of auth0
	  7. LDAP password must change.
		Dave Allen-- set up forwarding of conference@igelu.org to Paolo + Giulia	mehmet.celik@kuleuven.be

9	**2025-06** - complete website sitemap		Dave Allen
10	**2025-09** Dave Allento contact QATAR and GUAL about wordpress site being shut down	03/11/2025 - LATAM would lie the site reactivated - contact person is Maribel Alvarado Acuna <malvaraa@uc.cl> - https://gual.igelu.org/ 01/11/2025 - message sent to QATAR -- if no response by 30/11/2025 then site can be deleted https://eluq.igelu.org/	Dave Allen
11	**From Alma WG -- Why are people not adopting certain features?** Look at 1, better communication of enhancement requests -- when they have gone live and follow-up		IGeLU SC

	2, voting and abstaining tells us more about the requests than not voting 3. Look at a survey to obtain more information from community		
12	**Increase SC members from 8 to 9 voting members** **Sort quorums** **Role of past chair**		Dave Allen
13	**NDE training - status update and costs** **Status update from Auditor about this training**		GIULIA LA VERSA
14	**Library Open Workflows** **Email to be sent to IGeLU members about the list**		Dave Allen
15	**Nov 2025 - Giulia: Follow up with auditors regarding the possibility of IGeLU receiving payment directly from University of Galway and clarify if this is allowed**		GIULIA LA VERSA
16	**Nov 2025 Dave: Set up email forwarding for conference@igelu.org to Paolo**		Dave Allen
17	**Nov 2025 Giulia: Send follow-up to sponsors (particularly Gale) about feedback on 2026 supporter package**		GIULIA LA VERSA
18	**Nov 2025:Dave: Contact Production78 about starting work on the 2026 conference web page**		Dave Allen
19	**Nov 2025: Francois: Work on proposal space with Paolo from December**		Paolo Buoso François Renaville

20	**Nov 2025: Dave Send call for more IGeLU participants for Support Advisory Group, especially from APAC region**		Dave Allen
21	**Nov 2025: Dave Send AI video summary example to steering committee again**		Dave Allen
22	**Nov 2025: Giulia: Bring 10 IGeLU notebooks from Siena to Taipei for hosts**		GIULIA LA VERSA
23	**Nov 2025: Francois: Send email to Asbjorn about IGeLU Accessibility Coordinator attending conference meetings**		François Renaville
24	**Nov 2025: Dave Follow up with Maya about her plans for IGeLU coordinator role after September 2027**		Dave Allen
25	**Nov 2025: Francois: Finalize agenda for first 2026 conference large group meeting**		François Renaville
26	**Nov 2025: Dave: Push for Asaf to attend face-to-face meeting in Taipei**		Dave Allen
27	**Nov 2025: Francois: Work on call for proposals for 2026 conference for February/March release**		François RenavillePaolo Buoso
28	**Nov 2025: Dave Sign off on the Software Development proposal agreement with additional paragraph A16**		Dave Allen

			Person
			Person
			Person

New Business

Item No	Description		Who
1	**Cash in bank**		GIULIA LA VERSA
2	**Analytics ToR -- under review**	Dave Allen to contact Maya about her ongoing role in Analytics post September 2027	wei xuan
2	**MixPanel ToR** **Has been added to the ExL Senior Management Meeting**	Dave Allen confirm that IGeLU/ELUNA members only -- however they can bring in experts	wei xuan
3	**ELUNA 2026 Conference** **Monday, April 27, 2026:** ELUNA + IGeLU Joint Steering Committee meeting **Tuesday, April 28, 2026:** No pre-meetings scheduled but space will be provided for IGeLU to meet if needed propose that we have a separate meeting with ExL senior management	**What activities to be undertaken as part of attendance** meet with Product managers coordinate activities with ELUNA meet face-to-face with other working groups work with joint working groups meet with senior Clarivate|ExLibris people software development agreement known issues platform discussions	Dave Allen

4	IGeLU 2025 Conference Status - Financial wrap up of the conference	Expenses and incomes related to the conference managed by the PCO: as of **October 29, 2025**, there were still **€4,700,83 yet to be collected** If this amount is received, the expenses and revenues of the conference will be balanced, leaving a small surplus. This final summary **does not include the amount due to the Siena PCO**. A total of **€50,000** was originally budgeted for this item, while only **€20,000** has been paid to date.	GIULIA LA VERSA
3	**Face-to-Face meeting in Taipei - 2/3/4 March 2026**	1/11/2025 - hotel bookings confirmed	Dave Allen
5	**IGeLU 2026 Conference** **Monthly Meetings** **Program Planning Committee** Accessibility CoP: Lizzie McCauley? **Supporters Packages**	Dave Allen Call to create in ProposalSpace Registration page by Production78 Registration and call for proposals open in February François Renaville to contact Lizzie and add Lizzie to the Program Planning Sammi has offered to do conference photography -- do we also need to add in something to the website?	François Renaville
6	**ELUNA proposed updates to Development Agreement and Content Agreement**	31/10/2025 - email sent to Yariv with these documents attached 06/11/2025 - new clause added to agreement -- see below - feedback requested **A16.** Clarivate|Ex Libris will be granted a non-exclusive, royalty-free, worldwide, perpetual, irrevocable, fully-sublicensable license to publish and use any feedback or input provided by a User Organization, Institution or Working Group as described in this document. Any information Clarivate|Ex Libris shares with User Organization, Institutions, or Working Groups through mechanisms outlined in this collaboration agreement is confidential. All parties agree to make efforts to ensure that the sharing of feedback or input does not break any third-party confidentiality agreements. All parties agree to avoid knowingly infringing on third-party intellectual property rights. SC has no problem with the addition of A16 to the agreement	Dave Allen

7	**SFX development points** **Delayed until after Leganto outcome**		Dave Allen
8	**Leganto - increase in development points**	31/10/2025 - added to ExL Senior Management Meeting	Dave Allen
9	**Support Advisory Group Update**		Knut Bøckman
10	**Documentation Advisory Group - status update**	Mixpanel doc Specto doc	François Renaville
11	**Splitting up Joint WGs**		igelu-sc@exlibrisusers.org
12	**Agenda Items - Ex Libris SNR Executive Meeting - November 2025**		Dave Allen
14			Person
			Person
			Person

1	**ALEPH WG update - IGeLU only**	Tara is surveying the community - https://igelu.org/products-and-initiatives/product-working-groups/aleph/ Results are being logged to https://docs.google.com/forms/d/1bMILiFQ1M68HopgEWj_jdhVUiVrS6g6AsNT2twV_6O8/edit#responses	Dave Allen
2	**Alma WG Update - Joint**	James Dodds -- Knut to assist with transition	james.dodd@bodleian.ox.ac.uk
3	**Alma-Digital WG Update - separate**	Dave	Dave Allen
4	**Content WG Update - Joint**	Wei	wei xuan
5	**Esploro WG Update - separate**	Paolo	Paolo Buoso
6	**Leganto WG Update - separate**	Paolo	Paolo Buoso
7	**Primo WG Update - separate**	Asbjørn	Asbjørn Risan
8	**RapidILL WG Update - separate**	Birgit	birgit.hallerberg@sciencespo.fr
9	**Rapido WG Update - separate**	Birgit	birgit.hallerberg@sciencespo.fr

10	**Rialto WG Update - joint**	Knut	Knut Bøckman
11	**Rosetta WG Update - joint**	Dave	Dave Allen
12	**SFX WG Update - joint**	SFX to be dropped from conf program SFX October meeting cancelled	Dave Allen
13	**Analytics CoP Update - joint but no change**	Wei	wei xuan
14	**Consortia CoP Update - separate**	Asbjorn	Asbjørn Risan
15	**LoD CoP Update - joint but no change**	Birgit + Wei	birgit.hallerberg@sciencespo.fr
16	**Summon - ELUNA**	Dave	Dave Allen
17	**Accessibility**	Asbjorn	Asbjørn Risan
18	**Documentation**		François Renaville

19	Support		Knut Bøckman